

**CITY OF FENNIMORE
GRANT COUNTY, WISCONSIN**

APPLICATION FOR A CONDITIONAL USE PERMIT

INSTRUCTIONS:

Applications are to be filed with the City Zoning Administrator and he/she may refuse applications that are not complete or that are not legible. Applicants are encouraged to read the entire application form in order to be aware of all the requirements.

Names and Addresses:

APPLICANT _____

OWNER OF SITE _____

ARCHITECT(Where Applicable) _____

PROFESSIONAL ENGINEER (Where Applicable) _____

CONTRACTOR (Where Applicable) _____

Description of Subject Site:

ADDRESS OF PREMISES AFFECTED _____

LOT _____ BLOCK _____ SUBDIVISION _____

****OR**** METES AND BOUNDS DESCRIPTION _____

ZONING DISTRICT CLASSIFICATION _____

DESCRIPTION OF EXISTING OPERATION OR USE _____

DESCRIPTION OF PROPOSED OPERATION OR USE _____

TYPE OF STRUCTURE _____

Attachments

The following required items shall be attached to this application:

1. Application fee in the amount of \$300.
2. Names and addresses of all property owners of record within 200 feet of property for which conditional use permit is being sought.
3. Plat of survey prepared by a registered land surveyor showing the location, boundaries, dimensions, elevations, uses and sizes of the following: 1) subject site; 2) existing and proposed structures; 3) existing and proposed easements, streets and other public ways; 4) off-street parking, loading areas and driveways; 5) existing highway access restrictions; 6) existing and proposed street, side and rear yards. In addition, the plat of survey shall show the location, elevation and use of any abutting lands and their structures within forty (40) feet of the subject site. (In case of a simple extension, alteration, repair or restoration, the Zoning Administrator may waive any and all of the requirements to attach this plat of survey and accept in lieu thereof, a simple sketch by the applicant with sufficient explanatory data to adequately identify and explain the proposed construction and use.)
4. Unless said property is already attached to the municipal sewerage system said applicant shall provide a sketch in detail of proposed connection to the municipal sewerage system. It is hereby provided that the Director of Public Works of the City of Fennimore shall provide without charge on the request of any applicant the necessary information as to available sewerage service. Such information shall include details as to the applicable connection charges if the sewer service is available on the street involved or if not, details as to the cost and feasibility of necessary extensions of the municipal service mains, manholes and other appurtenances. Included in this information shall be the availability of basement floor drains and the necessity of a lift pump on the property of the applicant or an additional municipal lift station. Similar information shall be supplied as to availability and proposed connections to the municipal waterworks utility and the municipal electric utility. The handling of storm water from said property or any changes in the discharge of such water shall be shown. All municipal ordinances and rules of the City of Fennimore or any of its municipal utilities as to sewer and water main extensions, connections to municipal utilities including compulsory connections, the handling of storm water and provisions or requirements as to curb, gutters, sidewalks and streets now in existence or hereafter adopted apply to any new building or extensions to present buildings. As a part of the application to be filed with the Zoning Administrator or before the granting of the permit, the Superintendent of Utilities shall certify as to the requirements of the City or of the City Utilities as to the handling of any of the matters above enumerated, estimated costs of the same and the applicable rules as to the payment of costs by the applicant, including the time of payment or any available deferment thereof. Said application shall also indicate as to whether or not the use of gas utility service is contemplated and if it is contemplated a similar certificate shall likewise be furnished by the applicant from the public utility furnishing the gas service.

Notes:

Permit may be revoked without notice if misrepresentation of any of the above information or attachments is found to exist.

Permit shall expire within one(1) year unless conditions of permit have been complied with.

Permit is null and void if issued in error. It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises for any purpose that is prohibited by the City Zoning Ordinance or any other state or local law.

Changes in the plans or specifications submitted in the original application shall not be made without prior approval of the Zoning Administrator.

A simple sketch, when allowed, may be drawn on the back of one of the pages of this application or may be submitted on a separate page.

Standards for a Conditional Use

No conditional use shall be granted by the City Plan Commission unless the City Plan Commission shall find:

1. That the establishment, maintenance or operation of the conditional use will be in strict conformance with the requirements of this ordinance.
2. That the conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor substantially diminish and impair property values within the neighborhood.
3. That adequate utilities, access road, drainage and/or necessary facilities have been or are being provided.
4. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
5. That the conditional use shall, in all respects, conform to the applicable regulations of the district in which it is located.

Applicant

Date

Permit (issued, denied) by the Plan Commission_____

Zoning Administrator's Signature_____