

**PUBLIC HEARING BEFORE THE COMMON COUNCIL
FOR THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, MAY 22, 2017, beginning at 6:00 p.m.**

Present were: Mayor Ryan Boebel, Ald. Jessie Strack, Ald. Dave Streif, Ald. Jeff Hagen, Ald. Pete Adam, Ald. Greg Ashmore, Ald. Linda Stephenson, Ald. Gerald Bollant Ald. Sara Brodt, Rob Callahan, Dale Klemme, Ben Heidemann, Evan Chambers, Linda Parrish and Clerk Margaret Sprague.

Dale Klemme of Community Development Associates explained that the purpose of the public hearing was to hear comments on a planned Community Development Block Grant project application that the City is considering submitting for a commercial development project at 4th Street and Lincoln Avenue. The current grant approved for the project in the amount of \$268,000 would have to be declined so a new application for \$360,000 grant can be submitted. The scope of the project has changed since the original application, so it is desirable to submit a new application. Project activities will include acquisition, relocation, demolition, mitigation and utilities costing an estimated \$740,000. The City will see a 50% cost share grant. The application review process will take approx. 60 days to complete. Dale Klemme addressed the required discussion items required in the Citizens Participation Certification.

There were no comments from citizens present.

The hearing was closed at approx. 6:10 p.m.

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, MAY 22, 2017**

This meeting was called to order by Mayor Ryan Boebel at 6:10 p.m. Roll call was taken with the following alderpersons answering present: Jessie Strack, Dave Streif, Jeff Hagen, Pete Adam, Greg Ashmore, Linda Stephenson, Gerald Bollant and Sara Brodt. Others present: Rob Callahan, Ben Heidemann, Evan Chambers, Linda Parrish and Clerk Margaret Sprague.

Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif second by Brodt to approve the proof of posting and agenda. Carried.

Motion by Stephenson second by Strack to approve the minutes of the May 8, 2017 regular council meeting as presented. Carried.

City Clerk-Treasurer Margaret Sprague gave an update on utility training, meter input, property assessment, audit and borrowing/debt payment activities in the City/Utility office.

A Director of Public Works Report was included in the council packet for review and comment.

Promotions Coordinator Linda Parrish gave a report on Chamber of Commerce and Economic Development activities and events she is helping promote in her office.

The Finance and Progress Committee presented claims of \$25,997.28 - General City; \$116,967.80 - Utility; \$7,713.43 - Sewer; and \$52,298.18 – May 12th payroll. Motion by Streif second by Brodt that these bills be approved and paid by the proper officials as presented. Upon roll call vote all alderpersons present voted aye. Carried.

Motion by Adam second by Ashmore to adopt the Personnel Committee recommendation from their May 10th meeting to approve the addition of paragraph 7 to Section 21.4.5 Unscheduled Work-Premium Pay in the Personnel Practices Manual which reads: *“Hours worked and paid at the Premium Pay rate do not accrue towards the regular 40-hour scheduled work week. With supervisory approval, an employee may elect to work Premium Pay hours at his or her regular rate to fulfill his or her regular 40-hour work week.”* Carried.

Note: Seasonal workers hired by the Personnel & Administrative Committee at their May 18th meeting included Eddie and Vicki Ward as cemetery caretakers for 2017; and Saryn Loomis, Renee Hilger and Joshua Gao as lifeguards at the pool for 2017.

Motion by Adam second by Brodt to approve hiring Chris Andrews as a summer public works employee for the street department for 2017. Carried.

Minutes of the May 16th Finance & Progress Committee meeting were included in the council packet for review and discussion.

RESOLUTION NO. 05-22-2017 titled “A RESOLUTION ADJUSTING THE WAGES FOR 2017 FOR SUMMER PUBLIC WORKS EMPLOYEES AND TEMPORARY WASTEWATER PLANT EMPLOYEEES OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN” was introduced. Motion by Adam second by Brodt to adopt Resolution No. 05-22-2017. Upon roll call vote all alderpersons present voted aye. Carried.

Motion by Streif second by Brodt to approve the certified survey map for the City-owned vacant land in the business park dividing Lot 2 of CSM #860 into 2 parcels with Lot 1 containing 1.09 acres and Lot 2 containing 3.79 acres, as presented. Upon roll call vote all alderpersons present voted aye. Carried.

Motion by Adam second by Brodt to approve the quote in the amount of \$26,440 from Scott Construction for chip sealing various streets in the City for 2017. Upon roll call vote all alderpersons present voted aye. Carried.

Motion by Brodt second by Ashmore to approve the updated letter of engagement from R. W. Baird for bond sales services for the \$8,525,000 Sewerage System Revenue Bond Anticipation Notes for the wastewater plant upgrade project. Upon roll call vote all alderpersons present voted aye. Carried.

Council members discussed with Ben Heidemann from Town & Country Engineering issuing of the Notice to Proceed to Gridor Construction who was awarded the wastewater plant upgrade contract. Final approval of a second loan/grant from Rural Development is not expected for 2-3 weeks. Gridor Construction would primarily be doing mobilization activities. Issuing now would set the date for substantial completion (plant to be on line) at November 13, 2018.

Motion by Ashmore second by Brodt to authorize Mayor Ryan Boebel to sign the Notice to Proceed for the Gridor Construction contract relating to the wastewater plant upgrade project. Carried.

Discussed change order process on the wastewater project. The DPW will approve changes following the current purchase policy (items up to \$5,000). When the cumulative changes total \$30,000-\$40,000 a change order will be submitted to the council for approval. Monthly progress reports will be available to the council.

Motion by Streif second by Brodt to have an ordinance prepared to increase sewer rates as soon as possible based on a \$25 per month base charge for a 5/8" meter and an \$8 per 1000 gallons used volume charge. Carried.

Ribbon cutting activities for the new swimming pool facility set for June 4th at noon.

Discussed establishing a policy on equipment use rates. A few minor adjustments are needed prior to final approval.

Motion by Streif second by Strack to grant operator's licenses to the following individuals: Samantha J. Ackerman, Lora J. Howell, Laura M. Kirschbaum, Joseph D. Klais, Ted E. Novinska, Amanda J. Stenner and Megan L. Zart. Carried.

Motion by Strack second by Ashmore to approve granting the following alcohol beverage licenses for the period July 1, 2017 through June 30, 2018: "Class B" combination –BD's Eagles Nest LLC, Brian K. Daniels-Agent dba BD's Eagles Nest, 690 Lincoln Avenue (bar area, beer garden, office, adjacent parking lot and attached garage; Gerald K. Day dba Second Shot Saloon, 1260 7th Street (bar building and adjoining premises); Fennimore Lanes LLC, John F. Klais-Agent dba Fennimore Lanes LLC, 1160 12th Street (basement, bar area, bowling area and walk-in cooler); "Class A" combination—Speedy Mart LLC, Angela M. Faith-Agent dba Speedy Mart, 435 Lincoln Avenue (one story concrete/steel building used as a convenience store (retail) and west half of one-story storage building at 455 Lincoln Avenue (for storage); Kwik Trip Inc., R. Susan J. Lucey-Agent dba Kwik Trip #755, 745 Lincoln Avenue (one-story frame construction with storage in coolers, on sales floor and behind sales counter); Carr Valley Cheese Co., Inc., Joy Bussan-Agent dba Carr Valley Cheese, 1675 Lincoln Avenue (retail store, dry storage area and office areas); Class "A"

Fermented Malt Beverage-Casey's Marketing Company, Emma Monheim-Agent dba Casey's General Store #1867, 1155 12th Street (one story steel building). Carried.

Motion by Streif second by Brodt to approve the following applications for temporary Class "B" beer licenses: Fennimore Fire Department for their June 10th steak feed; Queen of All Saints Parish for their June 18th Feast of Corpus Christi summer festival; Grid-Iron Club for the July 24th-26th Do It 4 Derek Baseball Camp; and Southwest Wisconsin Technical College Foundation Inc. for their September 23rd - 50th Anniversary celebration concert. Carried.

Motion by Adam second by Strack to approve the Queen of All Saints Parish request to close Jefferson Street between 9th and 10th Streets for their June 18th Feast of Corpus Christi summer festival. Carried.

Motion by Streif second by Brodt to approve the application from Do It 4 Derek/Fennimore Area Foundation for a permit to allow consumption of alcohol on public street (Lafollette Street from Bronson Blvd to EMC/Suppz driveway) for the country music concert on July 25th. Carried.

Agreed to change the next regular council meeting to Tuesday, June 13th due to the Chamber Golf Outing being scheduled for June 12th.

Motion by Boebel second by Brodt to adjourn. Carried.

This meeting was adjourned at approx. 8:03 p.m.