

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN  
HELD ON MONDAY, MAY 23, 2016**

This meeting was called to order by Mayor Ryan Boebel at 7:00 p.m. Roll call was taken with the following alderpersons answering present: Linda Stephenson, Jessie Strack, Dave Streif, Joe McBee, Pete Adam and Greg Ashmore. Absent: Gerald Bollant and Sara Brodt. Others present: Jeff Hagen, Lori Barry, Rob Callahan, Promotions Coordinator Linda Parrish, Police Chief Chris French, DPW Dennis Biddick and Clerk Margaret Sprague.

Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif second by Strack to approve the proof of posting and agenda. Carried.

Motion by Stephenson second by Ashmore to approve the minutes of the May 4, 2016, special council meeting, May 9 2016, regular council meeting and May 12, 2016, special council meeting as presented. Carried.

Motion by Streif second by Strack to approve granting operator's licenses to the following: Joy A. Bussan, Amanda C. Abing, Emily E. Klais, Jeffery P. Cornell, Karen Kreul, Jerry A. Lenz, Latasha R. Batiest, Stephanie Maag, Heather M. Moon, James G. Anderson II, Monica L. Fritz, Bethany C. Turner, Kenneth Z. Hollister, Amanda J. Stenner and Megan L. Zart. Carried.

Motion by McBee second by Stephenson to approve granting the following alcohol beverage licenses for the period July 1, 2016 through June 30, 2017: "Class B" combination—Fennimore Lanes LLC, John F. Klais-Agent dba Fennimore Lanes LLC, 1160 12<sup>th</sup> Street (bar area, walk-in cooler, basement and bowling area); Lloyd P. Tarrell dba Hilltop Tavern, 760 Lincoln Avenue (first floor, basement, parking lot and patio); "Class A" combination—Speedy Mart LLC, Angela M. Faith-Agent dba Speedy Mart LLC, 435 Lincoln Avenue (42' x 28' concrete/steel one-story convenience store and west half of 26' x 24' one-story storage building south of convenience store); Kwik Trip Inc., R. Susan J. Lucey-Agent dba Kwik Trip #755, 745 Lincoln Avenue (one-story frame construction with storage in coolers, on sales floor and behind sales counter); and "Class A" intoxicating liquor—Carr Valley Cheese Co., Inc., Joy Bussan-Agent dba Carr Valley Cheese, 1675 Lincoln Avenue (retail store, dry storage area and office). Carried.

Police Chief Chris French gave a report on activities in his office.

Motion by Stephenson second by Streif to approve the Agreement By and Between the City of Fennimore and Southwest Wisconsin Technical College for Law Enforcement/Police Liaison Services for the 2016-2017 School Year as presented. Carried.

Motion by McBee second by Strack to approve the Agreement By and Between the City of Fennimore and Fennimore Community School District for Law Enforcement/Police Liaison Services for the 2016-2017 School Year as presented. Carried.

Promotions Coordinator Linda Parrish gave a report on activities in her office. Add Little Library project to the next council agenda.

DPW Dennis Biddick gave a report on activities in the public works departments.

Council members discussed the response the City will need to make to Rural Development relating to a self-evaluation and transition plan for handicap accessibility for the wastewater plant and Memorial Building as part of the loan and grant process for the wastewater plant upgrade project. A transition report addressing each "no" response on the self-evaluation will address what must be done to become handicap accessible in various areas and what the City will do to address handicap accessibility prior to compliance. Training, mailings and policies will be part of the transition plan. Funding for improvements over the next few years will be part of the budget process.

Motion by Streif second by Adam to approve the proposal from Bluestem Forestry Consultant, Inc. for an inventory of trees on public properties, as part of the DNR Urban Forestry grant, at a cost of \$4,706 based on an estimated 1500 trees. Carried.

Motion by Adam second by Ashmore to approve amendments to the 2016 City budget as follows: add to Tree and Brush Control account - \$1,500; funds to come from Street Construction account - \$750 and salt purchases - \$750. Upon roll call vote all alderpersons present voted aye. Carried.

Motion by Stephenson second by Streif to approve the updated "Utility Clerk" job description as presented. Carried.

Council members discussed updates to the expense and travel reimbursement policy in the Personnel Practices manual. Looking at rules for reimbursement of meals while employees travel out of the area on City business. Delayed action until next meeting to gather more information.

Motion by Strack second by Streif to approve the Emergency Services Agreement with The Evangelical Lutheran Good Samaritan Society for use of the Memorial Building in the event evacuation of their facility was necessary, use to be allowed after meeting the City's responsibilities to other groups who already have a similar agreement. Carried.

Discussed need for environmental assessment and grant writing services for land development of the Govier property at the northeast corner of 4<sup>th</sup> Street and Lincoln Avenue, which the City has acquired an option to purchase on. Mayor Boebel and City staff will meet with WEDC and Community Development Alternatives representatives on May 27<sup>th</sup>. Ald. Stephenson and Ald. Ashmore will plan to attend as well.

Mayor Boebel explained to council members the work done by the Ad Hoc Committee to update Chapter 2 of the Municipal Code. Any requests for further changes should be provided to Mayor Boebel by May 27<sup>th</sup>. Chapter 2 (Governing Body) will then be forwarded to Atty. Brownlee for final recommendations on updates.

Motion by Streif second by Stephenson to approve Mayor Boebel's appointment of DPW Dennis Biddick, Wastewater Foreman Don Curtis, Ald. Sara Brodt and Mayor Boebel to an Ad Hoc Committee for the purpose of addressing details of the wastewater treatment plant facility upgrade project. Carried.

Scheduled a special council meeting for Wednesday, June 1<sup>st</sup> at 7 p.m. to consider a beer permit, fireworks permit and street closings for Fun Fest and to discuss information from the May 27<sup>th</sup> meeting on development activities for the Govier property.

The Finance Committee presented claims of \$21,615.95 - General City; \$136,926.09 - Utility; and \$27,837.91 - Sewer. Motion by McBee second by Streif that these bills be approved and paid by the proper officials. Upon roll call vote all alderpersons present voted aye. Carried.

Motion by Streif second by Strack to adjourn. Carried.

This meeting was adjourned at approx. 8:20 p.m.