

Fennimore Chamber/Lancaster Chamber Market Night(s) Intent

Market Nights (sponsored by Fennimore Area Chamber of Commerce and Lancaster Chamber of Commerce) is an outlet for fruits, vegetables, cider, honey, sorghum, maple syrup, fresh and dried flowers, nuts, indoor and outdoor plants, baked goods, processed foods, dairy products, meats and vendor produced apparel and crafts. The market is intended to give growers, producers, and non-profits an opportunity to deal directly with each other and the consumer. The market is also intended to enhance and encourage shopping in our communities. Market Night will be held in Fennimore on the second Thursday of the month and Lancaster the fourth Thursday of the month. Dates and locations listed on registration form. Hours of operation are 3:30 p.m. to 7:00 p.m. (set up begins at 3 p.m.) No early teardown allowed. Refer to registration form for fees.

RULES APPLICABLE TO ALL VENDORS AND PRODUCTS:

1. Farmer market vendors must have a part in the growth/production/marketing of their own products, **not** purchased and repackaged for resale at the market (i.e. wholesale auction, third party source).
2. **All vendors must be in their space by 3:30 p.m.** Market Manager will be available to assign spaces for weekly vendors. If a seasonal vendor has not communicated with the market manager that they will be later than 3:30 am, they will forfeit their space if need be to a weekly vendor. At this time, an alternate space will be provided if available for that day. Seasonal vendors are encouraged to notify the Market Manager if they will not be attending by 2 p.m. Wednesday. Seasonal fees should be paid by June 5, 2017.
3. The Market Night Manager and Committee reserve the right to restrict the number of vendors, in total and/or by category, to ensure a good balance for vendors and consumers.
4. The Market Night does not currently promote vendors with home-based or “Party” type businesses. (i.e. Pampered Chef, Tastefully Simple, Avon, etc.). The Market Night committee has the right to review all inquiries from interested vendors and allow/deny based on the original intent of the market.
5. Children of market vendors may sell items they have produced. Items sold by children are subject to the same licensing, if applicable, of all vendors of the market. They must sell these items within their parents’ vending space or provide daily \$10 fee for their own space, if applicable.
6. Vendors are responsible for carrying appropriate licenses and certificates for their products. A copy of each necessary license is required to be provided to the market manager with completed vendor application.
 - a. Vendors are required to review and follow all federal, state and local regulations based on the product they are selling or sampling. Vendors will be provided with a copy of the Wisconsin Local Food Marketing Guide to review additional resources available to ensure compliance. Vendors are also encouraged to review www.datcp.wi.gov for current updates to changes in law or regulation.
 - b. Vendors selling taxable items must display their sales tax license and appropriate tax for their products. For more information contact the Depart of Revenue at (608) 266-2776 or www.revenue.wi.gov.
 - c. Vendors must properly label products with ingredients, location, and business information, as applicable to federal/state/local regulations.
 - d. The Market committee/Chambers is not responsible for policing compliance. Vendors are responsible for their own product liability and insurance for their products sold within their vendor space.
7. Each vendor agrees to abide by all Market Night Rules, and to hold harmless and or compensate the Chamber(s) for injuries, illness to vendors/consumers/public or damages to Market grounds caused by vendor’s actions or negligence.

8. Foods prepared for sale at the market or for sampling purposes must be prepared and handled hygienically and according to the health department regulations. No exceptions. **Sampling procedures should include at a minimum:**

a. Samples must be stored in rigid, covered containers until serving.

b. Samples of processed foods must be prepared in a licensed kitchen facility

c. Samples must be held and dispensed under clean and sanitary conditions (i.e. gloves worn by server, toothpicks for serving)

d. All vendors giving samples must provide a waste container for use by the public.

9. Vendors must provide their own tables; all tables and sale surfaces should be properly sanitized. 10.

Smoking is prohibited by vendors and consumers in the market area during market hours

10. Raw produce should be rinsed in clear water to remove visible dirt and residue, except when washing increases spoilage, e.g. berries, prior to arriving to the market.

11. Vendor selling by weight must comply with regulations using proper food scale measures.

12. For safety and sanitation purposes, vendors' pets must be leashed and kept away from the direct selling area.

13. There will be an unloading zone for vendors. After unloading the Market manager will explain where vendor should park their vehicles.

14. All vendors are expected to conduct themselves in a courteous and responsible manner. Vendors are encouraged to report any issues or concerns to market manager.

15. Vendors who do not comply with the Market Night Rules and guidelines may be penalized or lose vending privileges. The vendor agrees that the market manager is empowered to interpret and enforce existing market rules.

16. Forms of payments to be accepted are within the discretion of the individual vendors.

17. Vendors must clean up their sales area completely prior to leaving. Vendors must occupy space until close of market at 7 p.m. If vendor is unable to do so for any reason, this must be communicated to the market manager.

18. The Market Night committee does not support or endorse a specific political agenda or affiliation. Vendors are discouraged from publicly displaying and/or endorsing their political affiliation at their vendor stations during market hours.

The Fennimore & Lancaster Market does not discriminate against individuals on the basis of sex, religion, color or national origin or ancestry, age, handicap, marital status, physical characteristic or political belief

Contact info & make checks payable to :

Fennimore Area Chamber of Commerce

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Jalissa Zintz Market Manager 608-379-2016

Email: jalissazintz@gmail.com

(If participating in both markets make check payable to Fennimore Chamber and we will share the fee.)

Lancaster Chamber of Commerce

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