

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN  
HELD ON MONDAY, FEBRUARY 26, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m. Roll call was taken with the following alderpersons answering present: Sara Brodt, Jessie Strack, Dave Streif, Jeff Hagen, Pete Adam, Greg Ashmore, Linda Stephenson, and Gerald Bollant. Others present: Clerk Misty Molzof, DPW Dennis Biddick, and Erin Martin.

Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif second by Brodt to approve the proof of posting and agenda. Carried.

Motion by Ashmore, second by Adam to approve the following operator's licenses: Amanda Collins, Alyssa Jo Campbell, Renee Marie Collins, Tiffany Louise Halverson. Motion Carried.

Motion by Brodt, second by Hagen to approve Class B Combination liquor license for Fennimore Hilltop, 760 Lincoln Avenue, Corrina Marie Friederick, Agent. Motion Carried.

Motion by Streif second by Brodt to approve the minutes of the February 12, 2018 regular council meeting as presented. Carried.

Molzof reported that Carrie, Utility Clerk, has been working with DPW on pulling in AMI meter reads for past two months, office staff has been working diligently on pulling together information for the audit, the election went well with 134 voters, there was a staff meeting where handbook updates were given to employees and accounts payable processing changes were discussed, the auditors were here and are possibly coming back this week to finish up. Biddick reported 2017 highlights for each department, February has been a month of annual reports and recertification's, TID #6 advanced testing and inspection has been started for asbestos and lead based paint removal and once all properties are vacant, we will be able to proceed with abatement. Biddick also reported that he is looking at software for GIS mapping, inventory, outage management that will work with AMI and billing software. Police report and promotions coordinator report were attached in packet

Brodt, member of Finance and Progress Committee presented total claims of \$47,428.78, including \$25,331.78- General City; \$18,482.89 - Utility; \$3,614.11 - Sewer; and \$71,224.67 – February 16, 2018 payroll. Motion by Brodt second by Streif that these bills be approved and paid by the proper officials. Upon roll call vote all alderpersons present voted aye. Motion carried, 8-0.

Motion by Streif, second by Hagen to approve payment request from Gridor Construction in the amount of \$303,542.10. Upon roll call vote all alderpersons present voted aye. Motion carried, 8-0.

CDBG-TIF Project Claims: None.

Biddick reported that we purchased about \$19-20,000 worth of road salt for 2018, and we should have enough for this season and a good start on next season. No action taken.

Committee Reports and Recommendations. Boebel reported the Property and Infrastructure Committee met on Monday, February 19<sup>th</sup> and discussed the possibility of selling the city owned lot located at 16<sup>th</sup> & Lincoln. Boebel reported that the inquiring person would like to purchase it and use it for a parking lot. The Committee was not in favor of selling for that use, and would like to keep it zoned as residential at this time. Adam stated that he is of the same opinion. Brodt stated that business or light business could be another option, but favors leaving the zoning as is at this time.

Old business: Boebel reported that inquiries have been made as to cemetery lot purchases in the new section, and the possibility of increasing the fees of that section before selling them. Molzof reported that current lot prices are \$500 which includes lot cost of \$250 and perpetual care of \$250. Adam asked about justification for the increased fees. Biddick reported that there will be additional costs for putting in road. Ashmore recommended leaving perpetual care at the same cost, and increasing just the lot cost. Adam recommended having a committee meet to determine costs of infrastructure and how much that would add to each lot. Boebel recommended phasing the infrastructure in the new section, and only allowing lots in phases to be sold after a certain % of previous phase lots are sold. Brodt made motion to not have lots available for sale in the new section until a cost analysis is done and final determination regarding fees is done. Second by Hagen. Motion carried.

New Business:

Biddick reported that Grant County Economic Development, Ron Brisbois, requested \$500 contribution from each community to cover costs of housing study. Motion by Adam to use funds from the community development fund for the contribution, second by Brodt. Motion carried.

Molzof reported that Lynn and Chris have done most of the leg work on a cash-back credit card, and asked the Council if she should proceed with application of the 1% BMO card as presented, or if she should check into other options. Motion by Brodt, second by Streif to proceed with application for 1% Cash Back BMO card as presented. Motion carried.

Boebel reported that Mr. Wood has stepped down from the FIEDC, and John Wells agreed to be President. Motion by Streif to appoint John Wells as President of FIEDC, second by Adam. Motion carried.

Boebel asked Biddick for status update on letter to Holthaus regarding tree-trimming. Biddick stated that he has asked for a letter from the employee but has not received anything yet. Boebel stated that the municipal code, job descriptions, policies and procedures need to be followed, and this is a big deal that needs to be taken care of. Boebel has offered assistance, but has not been contacted to assist with anything. Strack asked how long before an employee receives repercussion for not following the rules, and Biddick replied that it depends on the seriousness of the offense. Boebel stated that the employee did not do any wrong-doing, however, the citizen was not notified prior to trimming. Boebel moved that a letter must be received by him on or

before Friday, March 2, 2018. Second by Adam. Motion Carried.

Comments and Suggestions from citizens present: None.

Mayor Communications. Boebel reported that the Property and Infrastructure Committee approved the RFP submitted by KD Engineering for site work at the TID Project due to a change in circumstances and staff on the other end. Boebel also reported that he is working with the person who has been paying taxes on the Fosbinder property located at 1135 13<sup>th</sup> Street regarding the donation of the property to the City. Communications are flowing, and the proper paperwork is getting done, hopefully there will be some news regarding the donation soon.

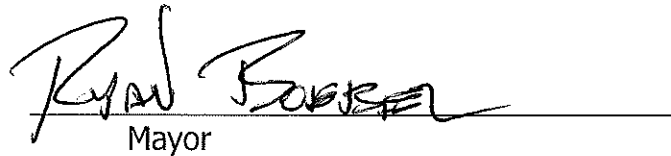
Motion by Brodt second by Boebel to adjourn. Carried.

This meeting was adjourned at approx. 6:55 p.m.

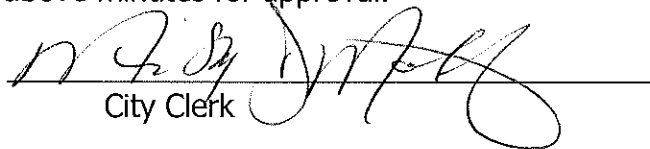
  
City Clerk

I hereby approve all actions of the City Council except \_\_\_\_\_

---

  
Mayor

I certify that I have submitted the above minutes for approval.

  
City Clerk

