

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, APRIL 9, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Pete Adam, Greg Ashmore, Linda Stephenson, Sara Brodt, Dave Streif, and Jeff Hagen. Gerald Bollant and Jessie Strack were absent. Others present: DPW-Dennis Biddick, Clerk-Misty Molzof, Tina Frye and Teresa Cox representing the Dog Park, Whitney Winkers, Judy Hazen, and Greg Cordts.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif to approve the proof of posting and agenda. Second by Brodt. Carried 6-0.

Operator's licenses: Cheyenne Lee Mumm, Tares Marie Streif, Lindsey Rae Dresen, and Kimberly C Govier application for operator licenses were presented to the council. Motion by Stephenson, second by Adam to approve the 4 operator licenses to expire 6/30/2019 as presented. Carried 6-0.

Motion by Stephenson to approve the minutes of the March 26, 2018 regular council meeting as presented. Second by Streif. Carried 6-0.

Semi-Monthly Claims: Brodt, member of Finance and Progress Committee presented total claims of \$601,640.72, including City general fund - \$17,761.63-; Electric and Water Utility - \$46,068.49; Wastewater - \$537,810.60; and 3/30/2018 payroll \$52,774.35. Motion by Brodt to approve claims as presented, second by Streif. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

CDBG-TIF project claims: Motion by Brodt to approve \$4,046.92 in CDBG-TIF project claims. Second by Streif. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

Committee Reports: None.

Old Business:

Fennimore Dog Park: Tina Frye was present and stated that Dennis talked to DNR regarding spot on LaFollette Street and the possibility of installing fencing, and it appears as though it may be an option. The DNR did advise that there is an exemption fee of \$550 required, which will require some fund raising. The Switzer Lane option is still on the table as well; however, the landfill site would be a better option. Biddick stated that we can apply for other exemptions as well that would include posts for an overhang for shading, benches, etc., and the DNR will just deny whatever is not considered valid. Streif asked about portable shelters on skids and Biddick stated that there would be no problems with that. Hagen asked about the option of getting water to the park and Biddick stated that we would not be able to bore water in that deep but would possibly be able to put water close to the edge of the landfill. Streif stated that the cost of driveway and parking lot on the Switzer Road site would cost more than the \$550. Frye requested time to consider options and requested time on the 4/23/2018 at City Council agenda.

Approval of Ordinance #2018-04, amend Chapter 10 of Municipal Code. Boebel reported that the law has passed, and after a few discussions at council, input from the police chief, and the city attorney, attached is a copy of the ordinance that would allow for ATV's and UTV's in the city limits according to Wis. Stats 23.33.

Approval of Ordinance #2018-05, amend Chapter 18 of Municipal Code. Boebel reported that these changes also pertain to ATV/UTV use in the city and relate to alcohol beverages in public places. The section has been renamed from miscellaneous offenses to alcohol beverages in public places, and wording has been changed to comply with Wis. Stats Ch. 125 as well as Ch. 23.33. Judy Hazen requested that the council allow the club to post signage to meet the requirements needed to open the trails through the City of Fennimore. Many on the council agreed that the club could proceed with signage and they would assist if necessary.

Motion by Streif, second by Brodt to approve Ordinance #2018-04, and #2018-05 amending Chapters 10 and 18 of the municipal code as presented. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

Update on 4th Street/CDBG project: Biddick reported that there has been several things that have come up, and we will be deciding on bids including asbestos removal, building demolition, and site work which includes storm water, erosion control, demo of last two buildings, bringing in about 13,000 yards of fill onto the site for the project later tonight. The asbestos abatement was given an advance go ahead because of a 10-day notice requirement to DNR and the building demolition will begin as soon as they are out of the building. The next step is hiring a contractor to do site work. Now that the buildings are completely empty, we can move forward. To date we have paid out \$47,000, and left to pay for all except site work is \$74,590, leaving a total of \$211,020 for site work. Soil compaction testing was not part of bid, because it would be better to bring in a 3rd party to test it, then having the contractor test their own work. The site work bid came in at \$297,000, and will result in an overage of expenditures from what was initially projected. Boebel reported that he, Biddick and Molzof met with Randy Bender, Keith from KD Engineering, and Bender's engineer. Developer's agreement was that we were going to build up the lot, compact it as we go and have it ready to turn it over to them. Bender and their engineer are requesting that we fill it as they start building and work around them. Adam and Brodt stated that we should stick to what our agreement was. Biddick stated that our 1st priority is to stay within budget. No action taken.

New Business:

Pool Handbook: Boebel reported that on page 35, there is a minor change that deals with the reimbursement and is a clean-up of the language from questions that arose last year. This has been discussed with Dennis and Becca, and they agree to the changes. The other change was removing the date on the 1st page – cover page of the handbook. Motion by Hagen, second by Brodt to approve the change to the handbook as presented. Carried 6-0.

Asbestos removal bid: Biddick reported that we have received two bids, one from ATI out of Lone Rock and the other from Environmental Management Services out of Dubuque, IA. ATI price is significantly lower; however, there will be more costs due to working with an outside contractor to remove the flat roof. There is a requirement that is a little unclear whether we are required to have a certified inspector to take it off, or if the certified inspector can hire a contractor to do the work while inspecting. We would be looking at a couple thousand dollars for hiring a contractor to work with inspector. Pete asked if ATI would be responsible to the city to make sure that it is done correctly. Brodt asked if this could come back on the City of Fennimore, or would it be ATI liability? Biddick stated that the only thing that the City of Fennimore would be doing would be providing the water, and the contractor would work for ATI, but we would need to pay ATI \$6,720 plus the price of the contractor. Biddick stated that the request for proposal was that all asbestos needed to be removed per inspection report provided. ATI included on their proposal that the excavating contractor would need to be an add-on. Environmental Management Services included the removal and would be tearing it off with manual labor actually tearing off the roof. Brodt – do we have an amount for the roof tear-off? Biddick stated that no, we do not have a number yet. Brodt – asked if there

would be any liability to the city? Brodt – Environmental Management Services provided Biddick – 10 day notice is up next Wednesday. By that day, he needs to provide us with a contractor, a price, and a guarantee of liability. Biddick requested that final approval be placed on the agenda of the Organizational meeting on April 17th. No action taken.

Building Demolition bid: Biddick stated that page 37 summarized the bids for demolition of the buildings. Once the asbestos is removed, these bids include removal of structure, down to ground: footings and floorings. West End Salvage is the low bid and they are a licensed contractor. West End will bring in their own dumpsters, haul it and take care of everything. Other two had stipulations that the City provide dumpsters and pay tipping fees. Biddick stated that we could possibly amend West End Salvage's contract to tear down other two buildings when it comes time, or we can re-bid, but will check with attorney to verify. Motion by Streif, second by Adam to accept bid from West End Salvage for building demolition as presented. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

CDBG Site work bid: Boebel reported that we received one bid that may increase the project costs over the amount originally anticipated. Based upon Eileen's recommendation, we should table it and discuss options, bringing it back to a future meeting. There are currently four options: reject the bid, accept the bid as presented, accept it with modifications as requested by Bender's, or table for a future meeting. Motion by Streif, second by Brodt to table the site work bid. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

Tree Board: Biddick reported that we had talked about the creation of an Ad-Hoc committee, to provide guidance and recommendations to the council. There are four people interested – Lori Zoromski, Margaret Sprague, Connie Jackson, and Cindy Arndt. We do have another name that may be interested; however, she has not been contacted. They have already started meeting and would like to see the council approve the board so that they can move forward. They have started working on application for Tree City USA, and there is a requirement that a Tree Board be established. We would need to have a resolution to change the ordinance, but in the meantime we can just do an ad-hoc committee and change it after we see where it goes. Motion to Stephenson, second by Ashmore to form Tree Ad-Hoc Committee with 5-7 members. Carried 6-0.

Salaries for boards, commissions, and committees: Boebel stated that when we went through and amended Chapter 1 of the Municipal Code, the intent was to establish wages for these members who were not council members. Currently council members get paid \$30 per non-council meeting, and would like to see that for all other members where applicable. The Library Board cannot get paid according to statutes, and the Public Relations Board also has other requirements. Motion by Streif, second by Adam to approve payment of \$30.00 per meeting to non-council members of boards, commissions, committees for posted meetings where applicable. Carried 6-0.

Aqua Zumba classes: Boebel has been contact regarding this because there may be more interest this year than last year. Boebel stated that if it takes off and we need to revisit it, then we can do that; however, at this point, as long as they have a pool pass, they can come in and use the pool during pool hours. Boebel recommended to allow Krissy get this up and going and see where it goes. No action taken.

Citizens Present: Whitney Winkers was present and informed the council that it is a requirement of a course she is taking and she will be writing a paper on the meeting.

Mayor Communications:

Presentation of certificates for outgoing council members: Boebel presented Stephenson with a certificate

of appreciation for her 16 years of service as alderperson, and recognized Bollant for his 14 years of service. Council thanked them for their service and expressed appreciation for the time that they have served together.

Announcements for next council meeting or committee meetings.

Molzof asked if property and infrastructure would like to meet regarding a request from a landowner for city to purchase their commercial property located on Lincoln Avenue. Consensus that this could come in front of council on April 23, 2018, and no committee meeting was needed at this time.


Molzof asked about scheduling personnel and administrative meetings for review of applications, and interviews for the wastewater treatment plant position. Initial review of applications is set for April 17, 2018 immediately following the organizational meeting.

Molzof requested scheduling a finance and progress committee meeting to go over final 2017 figures, as well as current 2018 budget numbers. Members agreed to schedule form Monday, April 23, 2018 at 5:15 pm.

Boebel reported that the Recreation Ad-Hoc committee will be meeting on April 18, 2018 at 6:00 p.m.

Motion by Boebel to adjourn. Second by Brodt. Carried 6-0.

This meeting was adjourned at approx. 7:55 p.m.



City Clerk

I hereby approve all actions of the City Council except _____



Mayor

I certify that I have submitted the above minutes for approval.



City Clerk