

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, MAY 14, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Greg Ashmore, Ashley Walker, Jonah Roth, Sara Brodt, Jessie Strack, Dave Streif, Jeff Hagen, and Pete Adam. Others present were: DPW Dennis Biddick, Clerk Misty Molzof, Fennimore Police Chief Chris French, Fennimore Times Erin Martin, and Cormack Duff.

Agenda: Motion by Streif, second by Brodt to approve the agenda as presented. Carried 8-0.

Consent Agenda:

Operator's License: Boebel reported that on the list is noted that one applicant had a felony in 2013 unrelated to Chapter 125, and another applicant on the list had an offense in 1999 which is not applicable. Motion by Strack to approve operator's licenses for: William J. Ellis, Reba Elaine Hefty, Alexa Halverson, Joy Bussan, Amanda Christine Abing, Emily Ellen Klais, James G Anderson II, Kala M. Robinson, Janel Marie Wenger, Laura LeeAnn Ramirez, McCoy L. Croft, Sarah Jo Ferrell, Shannon F. Schultz, Bethany Caroline Turner, Monica Lee Fritz, Kathryn Elise Brown, Jacob Bender, Terri Jane Buffington, and Laura M. Kirschbaum, second by Brodt. Carried 8-0.

Alcohol Beverage License Applications – 7/1/2018 – 6/30/2019: Motion by Streif to approve 2018-2019 liquor license applications; Class "A": Casey Marketing Company; "Class A" Combination: Bender Enterprises, Inc., Speedy Mart, LLC, Kwik Trip Inc., Carr Valley Cheese Co., Inc; "Class B" Combination: BD's Eagle Nest LLC, Gerald K. Day, Fennimore Hilltop, LLC, Fennimore Lanes, LLC, Southwest Wisconsin Technical College; Class "C": Canterbury Garden LLC. Second by Brodt. Carried 8-0.

Picnic License: Motion by Streif to approve the Class "B" / "Class B" Picnic License for All Saints Feast of Corpus Christi Festival on 6/3/2018, second by Strack. Carried 8-0.

Minutes: Motion by Strack to approve the minutes of the April 23, 2018 regular meeting changing the title from "special meeting" to "regular meeting", second by Walker. Carried 8-0.

Semi-Monthly Claims: Brodt, member of Finance and Progress Committee presented total claims of \$167,902.80, including City general fund - \$14,764.03; Electric and Water Utility - \$132,197.38; Wastewater - \$20,941.39; and Payrolls: 4/27/2018- \$54,094.11 & 5/10/2018- \$54,433.60 for total payroll of \$108,527.71. Motion by Brodt to approve claims as presented, second by Streif. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

CDBG-TIF project claims: Motion by Brodt to approve \$22,166.45 in CDBG-TIF project claims. Second by Streif. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

Police Liaison Contract: Chris French, Fennimore Police Chief, stated that both schools are ready to sign the contracts. We are now at a point that we have everything covered with what we have built up over the years. Molzof worked with French and put together a spreadsheet showing this information. We are using two part-time officers – Todd Miller, and Jeffrey Alvin who are working other jobs and have limited availability. We are only going to meet about 700 of the 840 hours this year. The program has been good for the schools and it has also been helpful to have 2 officers on duty during the day. Streif asked about

part-time available officers. French stated that we are desperately trying to recruit, but are unable to find quality applicants. There are departments paying officers to go to the recruitment academy, and there are just not enough part-timers available anymore. The ones that we find are ones that are restricting themselves to this area, but there are even fewer of those anymore. Finding interns is getting more difficult and nearly impossible. Roth asked if schools would pay more money to get a full-time officer. French stated that there has been talk about this many times, but the community school doesn't have the funding. SWTC is interested, but we would need to cover the cost of the summer employment. French does not think that the City would pick up the extra summer hours to cover full-time. Ashmore – would there be an opportunity to coop with another department in the area? French stated that the county does this for some communities and there are no other small towns in the area doing what we are doing. French stated that there would be no benefit to sharing an officer. Boebel stated that maybe there is another community who would want to do the same thing. Adam stated that he would like to see the schools approached again to see where they are at, but French stated that he has been in contact with them many times over the last two years and they are firm in their position. Motion by Hagen to approve the Liaison Contracts as presented, second by Strack. Carried 8-0

New Business:

CDBG Soil Testing Bid: Biddick stated that he received two bids/quotes from two companies: CDC Inc \$12,700 and Braun Intertec \$9,210. Due to timing and the need to move forward, Biddick has been working with Braun Intertec as the low bidder and they have received some samples and performed testing. They will be on site this week, hauling in fill for the building slab and performing the testing duties. Motion by Streif to approve Braun Intertec at \$9,210 for CDBG project soil testing, second by Brodt. Upon roll call vote, all members voted aye – 8-0.

CDBG Certified Survey Map: Biddick reported that on Page 21-23 there is a certified survey map combining the 5 parcels that the City owns on 4th Street. The new configuration shows Lot 1 and Outlot 1 which is where the storm water pond is. The reason for keeping Outlot 1 separate from Lot 1 is that the pond will not only take care of water from new grocery store, but also will receive storm water coming from Lincoln Avenue. Biddick stated that he has had conversations with city attorney and she agrees that the city should retain ownership of Outlot 1. Brodt asked what maintenance plan will look like. Biddick stated that we will be required to clip grass and weeds 2-3 times per year to keep phosphorous levels down. There will be a concrete outlot structure and could be a slim chance that debris would need to be cleaned out occasionally. Boebel asked if a maintenance plan was submitted with the DNR storm water plan. Biddick stated that there was one drawn up if the City retained ownership, but it was not in the developer's agreement. We will have to record it with a deed and send a copy to the DNR. Boebel had a conversation with Randy Bender about the city retaining ownership of Outlot 1 and he is agreeable with it. Biddick stated that originally it was going to be smaller, but because of the project and location, it needed to be reconfigured and bigger. Motion by Streif to approve the CSM as presented with the city retaining ownership of Outlot 1, second by Brodt. Upon roll call vote, all members voted aye – 8-0.

Gym Use – Food Requests and Time Extension Request: Motion by Brodt, second by Hagen to approve the gym use requests from Bethany Alliance Church and Dance Elite Competition Team. Carried 8-0.

Tablet / Laptop Purchase: After a brief discussion and viewing of tablet samples, the council would like to proceed with Chromebooks pending cost. Motion by Brodt to allow clerk to proceed not to exceed the amount in the procurement policy, second by Strack. Carried 8-0.

Compost Center: Boebel stated that Molzof sent an email to him and Dennis regarding questions and concerns reported to her by Gary Aide. Boebel gave his opinion and asked Molzof to put on the council agenda. Biddick stated that people are getting into the compost center however they want and we have this problem every year. The street department does not always shut the gate, and they are in and out of there all day long. Biddick stated that there are things being left there that should not be and accessing it from places that they should not be. There are also a number of keys floating around for the padlocks, and it may be time to change padlocks on all of our facilities. Brodt stated that it would be a good idea. Roth stated that the other issue is when people are checked in, there really is no double check on what they are dumping. Ashmore asked if we have any idea on how much it is costing the city to dispose of unapproved materials being dumped and suggested stringing a cable around the perimeter. Biddick stated that he would look into it. Roth stated that due diligence on behalf of the employees would be good too. The council asked Biddick to change the locks, string a couple cables around, and encourage employee to check what's being dropped off. No action was taken.

Old Business:

Disposal of Siren Equipment: Biddick stated that we had given our old sirens away and they have contacted us regarding the left-over equipment now that our new sirens are up and running. Motion by Adam, second by Brodt to all Biddick to dispose of all old siren equipment as he sees fit. Carried 8-0.

Citizens Present: Cormack Duff from Scouts asked the council if there were any projects that he and other troop members could do for the city this summer. Duff wants to get his Eagle and a city project would help to accomplish this. Duff asked if the Library Gazebo needs any work or if there is any other project. Duff would like to do something beneficial to the community for approximately 50 hours. Biddick stated that Library Gazebo was stained last year, but there could possibly be other options. Duff stated that he is supposed to organize, direct, and have his fellow scouts and community members to assist and he is hoping to work on a project in July and August and get it done and wrapped up before school starts. Adam stated that Logan O'Brien did the park equipment within the last couple of years and if someone donated some equipment at the park located by the Foxmoor Walking Trail, and asked if Duff and his crew would be able to install additional park equipment/swings? Duff stated that he would be happy to take a look. Adam suggested that if they could install it, he would help find a donor for the equipment.

Mayor Communications: Boebel reminded the council of the upcoming Nation of Patriots Tour on May 19 & 20, 2018 and since the mayor will not be available, Dave Streif and Pete Adam are going to give speeches. Open Book on Friday, May 18, 2018 at 10 am. Holthaus is going to give the trees a year and see how they do and will keep Boebel posted if they come back or will need to be replaced. The two remaining buildings at the 4th Street CDBG project site are supposed to come down tomorrow morning. Pete James from H. James stated that he may be ready by May 25th. Eileen has the title company ready to go, and Randy Bender wants to move the closing up to May 23rd. If things go as planned, before the next council meeting, the land may be sold to the Benders. Heads up that if there is a grand opening or ground breaking ceremony before the next council meeting, Boebel will let everyone know.

Announcements for next council meeting or committee meetings: Next Council Meeting will be held on Tuesday, May 29, 2018.

Committee Reports:

Personnel & Administrative:

Employee request for unpaid leave of absence. Motion by Adam, second by Brodt to adjourn to closed session at 7:03 pm. Upon roll call vote all members present voted aye 8-0.

Motion by Boebel, second by Hagen to return to open session at 7:20 pm. Upon Roll call vote, all members present voted aye 8-0.

Action on Closed Session. Motion by Brodt to approve the 30-day unpaid leave request for Rodney Morris that will expire on May 19, 2018, and employee shall report for duty with appropriate releases from doctors or update as to date of return on May 21, 2018, second by Adam. Upon roll call vote, all members present voted aye 8-0.

Update on hiring of Wastewater Treatment Plant employee:

Biddick reported that we interviewed 4 people, brought one in for a second interview. The second interviewee was presented with an offer of employment and after a couple of days, he turned the offer down. The job has been reposted on various sites. Brodt stated that there are many interested in the job, but they are not interested in the rotating weekends.

Motion by Adam to adjourn at 7:32 pm. Second by Brodt. Carried 8-0.

Meeting adjourned at 7:32 pm.



City Clerk

I hereby approve all actions of the City Council except _____



Mayor

I certify that I have submitted the above minutes for approval.



City Clerk