

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN  
HELD ON MONDAY, JANUARY 22, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m. Roll call was taken with the following alderpersons answering present: Jessie Strack, Dave Streif, Jeff Hagen, Greg Ashmore, Linda Stephenson, and Gerald Bollant. Sara Brodt and Pete Adam were absent. Others present: Clerk Misty Molzof, DPW Dennis Biddick, Promotions Coordinator Linda Parrish, FIEDC John Wells, Erin Martin, Dana Wilson representing Thundershowers LLC, a group of cub scouts and boy scouts with leaders, and Justin Fischer representing Baird.

Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif second by Strack to approve the proof of posting and agenda. Carried.

Operator license application from Ronald C. Jones, reviewed by the Fennimore Police Department, was presented for approval. Motion by Strack, second by Hagen to approve Ronald C. Jones operator license. Carried.

Dana Wilson, Thundershowers, LLC, requested food in the gym for wedding swap meet to be held on March 10, 2018. Wilson reported that food would be various samples offered by vendors, and there may be some open fire cooking/heating as well. Motion by Streif, second by Stephenson to approve request. Carried

Motion by Strack second by Ashmore to approve the minutes of the January 8, 2018 regular council meeting as presented. Carried.

**Committee Reports:**

Clerk-Treasurer Report: Molzof reported that she has completed the required election training and is certified to perform the upcoming election. Molzof and Gilkes will be attending another election training at the county on February 1<sup>st</sup>. Molzof has met with street department and utility department employees and will be scheduling a staff meeting in the upcoming weeks. Biddick reported that he and Linda Parrish met with a Focus on Energy representative to discuss and promote small business programs offered in the city.

DPW Report: Biddick reported that he received a 5-year contract from Town & Country Sanitation encompassing a 3-year rate lock at the existing rates with the last two years of the contract calling for no more than a 4% increase and will be presenting the contract at the next council meeting.

Chief of Police Report: There were no questions or comments on the Police Report.

Promotions Coordinator & FIEDC Report: Parrish stated that the 1<sup>st</sup> Impressions report is available, and while they were impressed with Fennimore's Lincoln Avenue, ball diamonds, and Business Park, the recommend more way-finding signage. Parrish is getting ready for the FFF goal setting session and would like a large turn-out with public input from all ages. Southwest Tech is holding a wellness fair on February 6, 2018, and the Nation of Patriots motorcycle ride will be holding a flag hand-off in Fennimore as their 1<sup>st</sup> day destination on May 19, 2018. John Wells, FIEDC, reported that they are going to be more proactive in recruiting and retaining

business, and residential housing is a priority on their agenda. Wells would also like to pursue more broadband providers in Fennimore for competition. Wells asked the council to consider creating a separate email account for economic development that would place a more professional spin on communications from Parrish.

Streif, member of Finance and Progress Committee presented total claims of \$226,819.58, including \$50,628.03- General City; \$117,054.99 - Utility; \$59,136.56 - Sewer; and \$73,396.23 – January 19, 2018 payroll. Motion by Streif second by Strack that these bills be approved and paid by the proper officials. Upon roll call vote all alderpersons present voted aye (6-0). Carried.

The Finance and Progress Committee presented Gridor request for application #8 in the amount of \$375,554.15. Motion by Streif second by Ashmore that this bill be approved and paid by the proper officials. Upon roll call vote all alderpersons present voted aye (6-0). Carried.

CDBG-TIF Project Claims: None.

Committee Reports and Recommendations. The property and infrastructure committee met on January 17, 2018 to review the utility budget and recommended a few changes to be made before council meeting. Biddick reported that there were changes made under Electric, Water, and Wastewater, including moving monies from various restricted funds to cover capital project costs projected for 2018. Proposed Electric projects include \$150,000 in new construction and \$50,000 for transformers for various areas including Bender Foods, and other smaller projects. Biddick stated that there is money going into reserved funds for future replacement (2023 or 2024) of transmission lines extending to Ray-O-Vac, and for future Backhoe replacement. The Diesel Plant batteries will be replaced in 2018, we may need to look at replacing the server in the city hall office in 2018, Truck #2 needs to be replaced, and there are miscellaneous tools ranging in cost from \$3-5,000 that the electric utility needs. Biddick reported that the water department is in need of a valve exerciser, and the well pump will need to be pulled this year. The Wastewater department will be looking at purchasing a jet-vac truck, a new sewer camera, various projects, and moving funds between restrictive and un-restrictive accounts. Motion by Strack second by Ashmore to approve the utility budget as presented. Upon roll call vote all alderpersons present voted aye (6-0). Carried.

Boebel reported that he has been discussing splitting duties between Eileen Brownlee from Boardman & Clark, and Ben Wood from Wood Law firm and both are in agreement with the proposed. Motion by Streif, "as of March 1, 2018, generally speaking, the City's legal duties will be separated as follows: Eileen Brownlee of Boardman & Clark will be utilized for performing administrative-type tasks as well as completing any in-progress issues and will remain the City Attorney as required under state statute 62.09(12), Ben Wood of Wood Law Firm will be utilized for performing enforcement-type tasks. Eileen's rate will be \$175 per hour, Ben's rate will be \$150 per hour. No definitive line will be drawn between tasks and both attorneys will work together should the issue of scope arise. If needed, the mayor will be allowed to assist the attorneys with scope questions." Seconded by Hagen. Carried.

Resolution #2018-01. Justin Fischer with Baird was present and provided council members with packet containing debt interest rates and re-payment schedules. Fischer stated that the City

locked in at 2.15% at the right time securing a low interest rate. Motion by Streif second by Ashmore to approve Resolution #2018-01 authorizing the issuance and sale of a \$2,445,000 Sewerage System Revenue Bond Anticipation Note. Upon roll call vote all alderpersons present voted aye (6-0). Carried.

New Business: None.

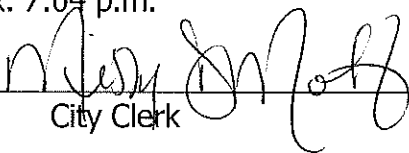
Comments and Suggestions from citizens present: None.

Mayor Communications. Boebel thanked the cub scouts, boy scouts, and leaders present for coming and opened up the floor for any questions. A couple of scouts asked questions regarding serving as mayor and on council, how the city is split into wards, and what responsibilities come with the job. Boebel explained various aspects and answered the questions presented.

Announcements and matters for referral to next council meeting or to committee: Boebel reported that he is doing some work on the Municipal Code and to look for changes coming in the future. Boebel also reported that Molzof's priority list includes personnel handbook updates, city code and ordinance updates, and city credit cards with rewards.


Motion by Boebel second by Stephenson to adjourn. Carried.

This meeting was adjourned at approx. 7:04 p.m.

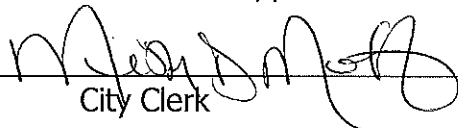
  
\_\_\_\_\_  
City Clerk

I hereby approve all actions of the City Council except \_\_\_\_\_

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Mayor

I certify that I have submitted the above minutes for approval.

  
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City Clerk