

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN  
HELD ON MONDAY, AUGUST 27, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Ashley Walker, Jonah Roth, Jessie Strack, Sara Brodt (via phone), Dave Streif, and Jeff Hagen. Pete Adam, and Greg Ashmore are absent. Others Present were: Clerk Misty Molzof, Fennimore Times Erin Martin, Town & Country Engineering Ben Heidemann & Frank Brey, Grant Regional Health Care Tony Bausch, High Point Dr. Eric Stader, Troop 76: William Miles, Sara Chulafich, Michael Chulafich, Nicholas Chulafich, and Cormac Duff.

Boebel asked if any objections to Brodt attendance via phone. Hearing no objections, meeting proceeded.

Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Carried 6-0.

**Consent agenda**

*Operator's License(s):* Motion by Brodt, second by Strack to approve operator's license that has been reviewed by the police department for Michelle Lynn Winkers. Carried 6-0.

*Street Closing:* Motion by Streif, second by Strack to approve request to close 6<sup>th</sup> Street from Lincoln Avenue to Madison Street from Fennimore Railroad Museum-Heritage Days on 9/30/2018. Carried 6-0.

*Minutes (8/13/2018):* Motion by Strack, second by Walker to approve the August 13, 2018 regular meeting minutes as presented. Carried 6-0.

**Reports of City officers.**

*Clerk-Treasurer:* Molzof reported August goals presented last month that have been accomplished include financial balancing, employee performance evaluations, and improving communication between city departments. The August 14, 2018 election went well with 256 voters, 226 in person and 30 absentee. She met with the Library Board and is looking forward to working with the new Library Director and Board on financial processes and budgeting. Molzof told the Council that Carrie wanted to thank them for allowing her to attend UW-Green Bay Clerk-Treasurer Institute again this year. We will be installing a mailbox and not renewing our post office box at the end of the year.

*Director of Public Works.* Boebel reported that the Jet-Vac truck is here and several employees have been trained at using it. Brodt stated that she understands that there are some issues with repairs that were supposed to have been done, and we are now doing them because they were not done by the vendor before delivery. She asked that officials check with Mike at the street garage about it.

*Chief of Police.* French stated that it was never his intention to purchase capital equipment for 2019 in 2018; however, he heard that the price was going up and he started to do some checking and found truth in the rumor. French started a bid process and discussed with the dealership the option to order the car now to take advantage of the lower price, they could delay building it and delivering it to the dealer until late December or early January. Pioneer Ford in Platteville understands that we cannot pay until 2019 and stated that it is workable. The price difference can be from \$1,000 to \$5,000 depending on which dealership he talked to. Boebel asked the council if they would mind moving action item up on this, and council agreed.

*Purchase new squad car:* French stated that the bids received are: Kar Auto Group \$30,788; Les Mack \$28,389; Fillback Ford, \$28,282; and Pioneer Ford, \$28,183. French's recommendation would be to approve bid for order placement with Pioneer Ford Sales in Platteville in the amount of \$28,183 with a purchase price in 2019. Hagen asked if we purchased from them before and French stated that we have not, but Les Mack will service the vehicle. French stated that the Pioneer Salesperson stated that we could purchase now and proceed. Hagen and Streif stated that they like the idea of purchasing at the same place we are going to do the service. Motion by Streif, second by Strack to proceed with ordering through Les Mac at \$28,389 if they allow us the same extended order and delivery as explained by Pioneer, and if not to proceed with ordering through Pioneer out of Platteville for \$28,183. Upon roll call vote, all members present voted aye, carried 6-0.

Promotions Coordinator. Council members read through report and Molzof reported that Parrish had made mention of SWTC ranking #13 two year college in nation out of 700. No other questions or comments.

Presentation of accounts and other claims against the City.

*Semi-monthly claims.* Streif, member of Finance and Progress presented total claims of \$232,608.40, including City general fund \$49,369.20; Electric & Water Utility \$29,434.25; and Wastewater \$153,804.95; and 8/17/2018 payroll \$74,896.74 including City general fund \$43,173.24; Electric & Water Utility \$25,519.07; and Wastewater \$6,204.43. Upon roll call vote, all members present voted aye, carried 6-0.

*Gridor Construction:* Motion by Streif, second by Strack to approve payment to Gridor Construction for pay request #15 in the amount of \$391,313.55 for the wastewater plant upgrade project. Upon roll call vote, all members present voted aye, carried 6-0.

*CDBG-TIF project claims:* Motion by Streif, second by Brodt to approve CDBG/TIF project claims in the amount of \$2,500.00. Carried 6-0.

Committee reports and recommendations.

*Zoning Board of Appeals (8/14/2018).* Molzof reported that there was a variance was approved for the canopy over Community 1<sup>st</sup> Bank at the new Benders Foods Store.

*Finance & Progress 8/27/2018.* Boebel reported that the squad car was discussed at this meeting and council acted on it earlier. Boebel also reported that the 2017 Audit Report and Management letter are complete and this committee discussed that.

Unfinished business from previous meeting(s).

*Right-of-way Encroachment request from High Point Family Medicine, 1255 11<sup>th</sup> Street:* Streif stated that it looks like the plan shows removal of the grass strip and extension of concrete along 11<sup>th</sup> Street to install a handicap ramp. The proposed concrete walk is just over 7' and it adds about 1' of encroachment from the existing sidewalk encroachment along 11<sup>th</sup> Street. Stader explained that the sidewalk and access to the building gets wider and the greenspace is gone to add handicap accessibility to the building. Boebel stated that this is an ADA accessibility requirement. The side setback is already encroached upon with the existing, and the update will include a footing instead of a slab to last longer. Motion by Hagen, second by Brodt to approve the right-of-way encroachment request as presented from High Point Family Medicine, 1255 11<sup>th</sup> Street. Upon roll call vote, all members present voted aye, carried 6-0.

New business.

*Change Order #2, Gridor Construction:* Heidemann stated that this change order is for \$32,866 and gets us up to date on some miscellaneous expenditures that have occurred since Change Order #1 which was a

credit. A couple of these things, 17R and 18 have already come in front of council, so this is just a formality. This equipment was added for efficiency and is minor in the big picture. Even with this change order, we are about \$17,000 light on the original contract price. There is a water main improvement which is about 80% complete that is not included in here, but will be included in the next change order. The contractor did ask for an additional 7 days for the electrician as part of this change order and will be asking for an additional 14 days for the water main on the next change order. Heidemann stated that both of these are reasonable and the substantial completion date will be December 7<sup>th</sup>. Just this week, they have started to demo the old plant. Mechanically everything is doing what it is supposed to and we brought in some seed sludge from Dodgeville that appears to be doing what it is supposed to. Heidemann stated that they may be a week or two behind where they were, and over the last couple of weeks they have found some underground pipes that has slowed them, but they may be able to make up some time in the next couple of weeks. The original substantial completion date is 11/13/2018 and the original final is 6/15/2019. The final completion is not changing at this time, only the substantial completion date. Heidemann stated that we are now able to operate the new plant and not rely on old equipment failing. Hagen moved to approve \$32,866 change order #2 with an addition of 7 days to the contract, second by Streif. Upon roll call vote, all members present voted aye, carried 6-0.

Heidemann introduced Frank from Town & Country Engineering who has been in the field since the project started. Heidemann stated that we are getting to the point that we are going to need to spend some allowance money. There is a \$5,000 allowance and he would anticipate some site signage. There could be a brass plate and some remnants from the old building. They will be looking for some feedback for options and what we want and will be looking for guidance from the appropriate committee. Asbestos testing was not done on the old digester and is being done this week, so that may have to come back in front of us depending on those results. Also, the two existing clarifiers that were salvaged and we did not anticipate any work being done; however, there were some discrepancies that may require us to replace some mechanisms and will be the largest change order so far. The clarifiers are the last step before it goes to the creek. The mechanisms on the existing clarifiers have some capacity issues in the long term that will need to be dealt with.

Discussion and possible approval of 2017 Audit Report from Johnson & Block. Finance committee met on this tonight and recommended for approval. Motion by Streif, second by Hagen to approve the 2017 Audit Report and Management letter. Carried 6-0.

Citizens present.

Duff stated that he is working with Dennis Biddick to install a swing set on Foxmoor and he needs some signatures to take back to the Scout Council to approve the project. Duff stated that the steps involved are as follows: get the project approved, a site plan, obtain pricing, set a budget, select materials from a supplier, set a date, submit a final site plan, submit #'s to Fennimore Area Foundation to get funding, and finally install and erect the swing set.

Miles is going to do a project for Good Sam that will clean up the front walk area and make more presentable to the public. They are going to clean up the rocks, plantings, flagpole, etc... He would like to get help from others around the community.

M. Chulafich stated that he is working on his Eagle Project and is wondering if he could repaint the Lions Club pavilion. Streif stated the Lions Club would gladly let them paint that and to let us know what they need for signatures or paperwork.

Mayor Communications. Boebel stated that there are two complaints that he is working on. Boebel met with French and Attorney Ben Wood and they believe that the 72 hour parking ordinance needs some work before it is enforceable. Boebel will be looking at bringing forward an amendment to that section. Boebel

has been doing some research on the PSC regulations for the utilities and may have some information or action at a future meeting.

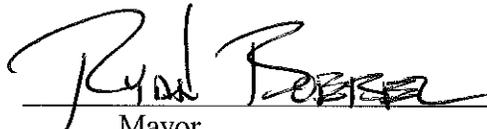
Motion by Boebel, second by Brodt to adjourn at 7:02 pm. Carried 6-0.

This meeting was adjourned at approx. 7:02 p.m.

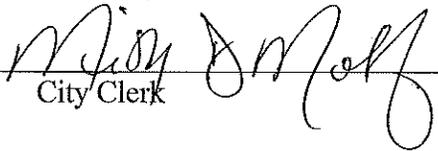
  
\_\_\_\_\_  
City Clerk

I hereby approve all actions of the City Council except \_\_\_\_\_

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Mayor

I certify that I have submitted the above minutes for approval.

  
\_\_\_\_\_  
City Clerk