

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN  
HELD ON MONDAY, OCTOBER 22, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

*Roll call* was taken with the following alderpersons answering present: Jeff Hagen, Greg Ashmore, Ashley Walker, Jonah Roth, Jessie Strack, and Dave Streif. Pete Adam and Sara Brodt were absent. Others present were: DPW Dennis Biddick, Clerk Misty Molzof, and Ben Heidemann Town & Country Engineering.

*Agenda:* Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Carried 6-0.

*Operator's License:* Motion by Streif, second by Hagen to approve operator's licenses for Brittany Bradley-Roe and Lyndsey Ann Ihm. Carried 6-0.

*Liquor License:* Motion by Hagen, second by Ashmore to approve Class "A"/"Class A" alcohol beverage license for Bender's Fennimore, LLC, 325 Lincoln Avenue, effective 11/8/2018. Carried 6-0.

*Food Use in the Gym:* Motion by Streif, second by Hagen to allow food in the Memorial Building gym for Fennimore Dog Park event on 12/5/2018. Carried 6-0.

*Minutes:* Motion by Hagen, second by Ashmore to approve the minutes of the October 8, 2018 regular meeting as presented. Carried 6-0.

Council agreed to move action item 10.a to this point in the meeting.

*WWTP Project Updates, Ben Heidemann.* Heidemann was present and asked council to consider a time extension per information that has been discussed over the past couple of months. The initial contract had a substantial completion 11/13/2018 and final completion 6/19/2019. Heidemann does not see any issues or concerns with extending the contract per this request and moving the substantial completion to February 15, 2019 and final completion of September 15, 2019. Substantial completion means that the facility will be operating at its intended use. Change Order #2 had a 7-day extension, and the other was the 14-day extension which has now been brought forward for the water main that was located in an area in conflict. Tank cleaning was delayed due to access to tanks and digester. Structure #20 was not cleaned until 10/4, and Structure #60 was done on 10/19. This portion was left as an allowance because we had to bid out for tank cleaning and this was delayed due to access. There was about 3 times as much material in the tank that what we had thought. It has been an unusually wet year, and they have been struggling with ground water that is not usually in that area. Also, a lot of what they are finding underground is substantially different than what was on the plans from the 1970's. Heidemann recommendation is to award the request based upon the events and that there has not been any additional costs incurred to date. Heidemann confirmed that other than the extension of time, there is no effect on the operations. Heidemann stated that the treatment plant is up and running and doing the best it can with all of the rain this year. Motion by Streif, second by Walker to approve the request to extend the contract to allow for substantial completion of February 15, 2019 and final completion of September 15, 2019. Upon roll call vote, all members present voted aye. Carried 6-0.

Heidemann and Biddick reported to council that it is in the contract to do some signage and showed the sign done in 1980. Heidemann asked for suggestions on signage and offered to bring examples of what other plants have done.

*Reports:*

*Clerk-Treasurer:* Molzof reported that the September 30, 2018 financial statements are attached, the preliminary WWTP budget has been sent to USDA per grant requirements, we have about double the absentee ballot requests so far for the upcoming election with about 70 on file thus far, the single audit for 2017 is complete and has been filed according to grant requirements, and the request for exemption from county's levy for public library service for 2019 has been sent to Grant County.

*DPW:* Biddick reported that Fecht went to Ohio and the trucks were not what we were led to believe; however, he found one in Illinois that we have committed to purchasing. The truck needs a little work and the company is going to repair it for a total cost of \$23,350. Annual UMMEG meeting in LaFarge and will update us in an upcoming meeting. The Air Permit that is usually renewed every 5 years will be revoked due to requirements and replaced with one that is automatically renewed. Wayfinding sign funds have been raised and they are in process of confirming signage. Boebel asked that we try to put Oakwood Community Park if possible. UMMEG District 8 meeting is in the middle of November and he has to have reservations in by the end of the month.

*Police:* No comments.

*Promotions:* No comments.

*Semi-Monthly Claims:* Streif, member of Finance and Progress Committee presented total claims of \$276,293.80, including City general fund - \$112,647.88-; Electric and Water Utility - \$149,464.50; Wastewater - \$12,881.42, and TIF CDBG \$1,300.00. 10/12/2018 payroll \$54,114.18, including City general fund - \$33,538.17; Electric and Water Utility - \$14,715.49; Wastewater - \$5,860.52. Motion by Streif, second by Ashmore to approve the claims as presented. Upon roll call vote, all members present voted aye. Carried 6-0.

*Gridor Pay Request #17:* Motion by Streif to approve Gridor Pay Request #17 in the amount of \$269,959.60, second by Hagen. Upon roll call vote, all members present voted aye. Carried 6-0.

*G-Pro Pay Request:* Motion by Streif to approve G-Pro Pay Request #1 in the amount of \$103,862.21, second by Walker. Upon roll call vote, all members present voted aye. Carried 6-0.

*Committee Reports:*

*Personnel & Administrative 10/17/2018:* Boebel reported that we had a meeting, and there is annual performance evaluations and budget items as work in progress at this time. The meeting scheduled for 10/22 after Council has been cancelled.

*Finance & Progress 10/22/2018:* Boebel reported that they met prior to this meeting and we will be discussing later in this meeting.

*Unfinished Business from previous meeting(s):*

*Foxmoor Park Playground:* Biddick reported that he has been working with Cormack Duff, Eagle Scouts on the Foxmoor Park Playground. Fennimore Area Foundation is funding the project, estimated cost of \$5,000, and Cormack was going to bring a site plan tonight. The site plan was not ready, and the equipment will be installed before the next council meeting.

*Solar Farm Feeder Line:* Boebel reported that this has gone through Property and Infrastructure and Finance and Progress. Biddick reported that Butter Solar is proposing the City of Fennimore install and maintain the feeder line from the solar farm to the tie-in. Project costs would be between \$127,000 and \$150,000 and they will pay us \$180,000 no matter what the cost due to their budgeted amount. The overage would come back to the utilities, and could be used to improve infrastructure. The costs to us would be line loss

at about \$710 per year, and Butter Solar has agreed to pay that amount over the 20 years either in the lump sum or annual payments. Other costs would be PILOT, Payment In Lieu of Taxes, between \$2,500 and \$3,000 per year that is paid from the electric utility to the City budget. Hagen asked what happens if the project goes over budget and who estimated the costs. Biddick stated that Scenic Rivers has a line that is parallel to the one we are proposing and total cost has been discussed with them, and we should have plenty of room. Hagen asked about life of line and Biddick responded that the warranty from the company is 40 years and if you put in conduit it will likely last longer. Ashmore stated that the benefit of the conduit is replacement of the wire when required. Biddick stated that if the solar farm goes away in 20-25 years, the line would be dedicated to the city at that time. Biddick stated that in 5-7 years all four reclosures will have to be replaced and some of this could be done with the overage. This project would have to be completed by June 1, 2019 and our commitment would be about 200 hours of our staff time. Ashmore asked about costs associated with easements, and Biddick responded that typically there is no costs with easements, and he has been meeting with some of those property owners we would need easements from. Motion by Streif to move forward on installation and ownership of the line contingent upon a favorable agreement/contract with Butter Solar, second by Hagen. Upon roll call vote, all members present voted aye. Carried 6-0.

*New Business:*

FIEDC 2019 Budget Request: No action.

Wayfinding Signs: Biddick reported that all but \$500 would be a donation to the city and they will be installed on city property. Hagen moved to proceed with wayfinding signs, second by Ashmore. Carried 6-0.

*Comments from Citizens Present:* None.

*Communications and recommendations of the mayor:*

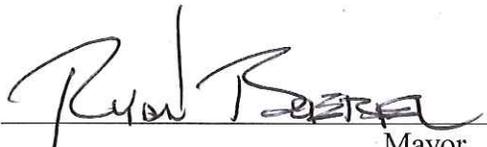
Committees will be meeting to go over budget over the course of the next two weeks. The next council meeting will be Tuesday, November 13, 2018 due to Veteran's Day. Boebel relayed information pertaining to Bender's Foods Sneak Peek and Ribbon Cutting Ceremony on November 7, 2018.

*Adjourn:* Motion by Boebel to adjourn at 7:25 pm. Second by Strack. Carried 6-0.

This meeting was adjourned at approx. 7:25 p.m.

  
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City Clerk

I hereby approve all actions of the City Council except \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

I certify that I have submitted the above minutes for approval.

  
\_\_\_\_\_  
City Clerk