

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN  
HELD ON MONDAY, DECEMBER 10, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

*Roll call* was taken with the following alderpersons answering present: Jeff Hagen, Pete Adam, Greg Ashmore, Ashley Walker, Jonah Roth, Sara Brodt, Jessie Strack, and Dave Streif. Others present were: DPW Dennis Biddick, Clerk Misty Molzof, Building & Zoning Dennis Hampton, SWTC Real Estate Foundation Holly Clendenen, Promotions Linda Parrish, FIEDC John Wells, Mandy Henkel, and Denise Tolzman.

**Registered Citizens present:** None.

*Agenda:* Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Brodt, second by Strack to approve the proof of posting and agenda. Carried 8-0.

*Public Hearing on Planned Residential Unit Development – SWTC Real Estate Foundation:* Mayor Boebel opened the public hearing at 6:01 p.m. Boebel asked if there was anyone here that wished to speak. Hampton stated that the proposed PUD by SWTC Real Estate Foundation is in line with the city ordinance.

There being no further comments, Mayor Boebel closed the public hearing at 6:03 pm.

**Operator License:** Motion by Hagen, second by Streif to approve operator license for Jennifer May Potts. Carried 8-0.

*Minutes:* Motion by Hagen, second by Ashmore to approve the minutes of the November 26, 2018 regular meeting as presented. Carried 8-0.

*Pre-Registered Citizens:* None.

*Semi-Monthly Claims & CDBG/TIF Claims:* Brodt, member of Finance and Progress Committee presented total claims of \$127,020.05, including City general fund - \$82,333.02-; Electric and Water Utility - \$20,751.72; Wastewater - \$23,912.81, CDBG/TIF #6 Claims of \$22.50; and 12/07/2018 payroll \$56,163.86 including City general fund - \$34,580.87-; Electric and Water Utility - \$15,402.80; Wastewater - \$6,180.19. Motion by Brodt, second by Streif to approve claims as presented. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*CDBG/TIF Claims:* Motion by Brodt, second by Adam to approve Owen's Excavating Pay Request for \$570.00 for the CDBG Project. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*G-Pro Excavating & Iverson Construction:* Streif would like to get verification of the binder charge for next year, because it is not the City's fault that the plant broke down; therefore we should not be and will not be paying for it. Boebel clarified that this pay request from Iverson Construction is not payment in full, and we can make sure to discuss this when the project is complete and they send the final pay request. Biddick stated that they will be charging us when they finish next year, and he will work out the sweeping portion with the contractor. Motion by Streif, second by Brodt to approve the G-Pro Excavating Pay Request in the amount of \$18,782.24 and Iverson Construction Pay Request in the amount of \$61,739.78.

Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*Committee Reports:*

*12/5/2018 Personnel & Administrative:* Boebel reported that there was a meeting on December 5, 2018 and we will be acting on a couple of those items later in this meeting.

*Unfinished Business from previous meeting(s):* None.

*New Business:*

*Planned Residential Unit Development – SWTC Real Estate Foundation:* Clendenen stated that they are looking to expand their student housing on campus because the wait list was 55 students this year. Two of the older units have been tore down, and there is another two set to be tore down in the next couple of years. The carpentry program has built 4 duplexes to date, and they will be building others in the future. Where a former unit was standing, they are planning to build 2 4-unit buildings. The picture included shows parking; current and future, as well as sidewalks. Biddick stated that this was at Planning Commission last month where they recommended it for approval. Molzof reported that the public hearing notice in the paper incorrectly stated the applicant name; however, after verifying with the attorney, the correction just needed to be stated at the meeting and in the minutes for future reference. Motion by Adam, second by Brodt to approve the SWTC Real Estate Foundation request for the Planned Residential Unit Development. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*Possible Business Interests (John Wells):* Mayor Boebel announced the matter in #11b, convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) to discuss possible business interests, were of a nature that consideration to go into closed session would be appropriate. Motion by Streif, second by Brodt to adjourn to closed session at 6:20 pm as authorized by Wis. Stats 19.85(1)(e). Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

Adjourned to closed session at 6:20 pm.

Motion by Streif, second by Brodt to return to open session 7:10 pm. Carried 8-0.

Returned to open session at 7:10 pm.

*Action on Closed Session Item(s):* None.

*Employee Contracts:* Recommendation from committee was to approve Police Chief, Assistant Chief, and City Clerk-Treasurer at this time and the Director of Public Works will be ready at the next meeting. Boebel reported that while the other City Departments are going to participate in the performance incentive program, the police would like an agreed upon program in place before including in their contract. The Police Department will be at a 3% wage increase and all others would be 2% plus possible incentive based upon performance. Motion by Adam, second by Hagen to approve employee contracts for Police Chief, Assistant Chief, and City Clerk-Treasurer. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*2019 Police Bargaining Unit Agreement:* Motion by Adam, second by Roth to approve the Police Union Contract as presented in the packet. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*Contractor Agreements:* Boebel reported that since the Personnel & Administrative Committee meeting on 12/5/2018 the assessor has retired. We can either proceed with pursuing RFP's or we can proceed pursuing the contractor that has agreed to take over Don McGuire's agreement. Adam asked if we could do a one-year contract as a monthly renewable that renews until we do a one-month notice. Motion by Adam, second

by Hagen to approve the 2019 agreement with DH Municipal Services, Dennis Hampton. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*Resolution #11-26-2018A:* Molzof stated this is an amendment to Resolution #11-26-2018 that was passed on 11/26/2018 approving the tax levy. The original resolution included the TID Levy, and after conversations with WI Department of Revenue and Grant County, the TID Levy should not be included because it is not set by the City. Motion by Streif, second by Brodt to approve Resolution #11-26-2018A. Upon roll call vote, all alderpersons present voted aye. Carried 8-0.

*BMO Credit Card Cash Back:* Boebel reported that this is the rewards that we have earned thus far with the new credit cards implemented at the beginning of the year.

*2019 Utility Budgets:* No discussion or action.

*Tree Board Member Appointment 2018-2019:* Motion by Adam to appoint Margaret Sprague, Connie Jackson, Cindy Arndt, David Stenner, Lorie Zoromski, and Cathy Smith to the 2018-2019 Tree Board Ad-Hoc Committee. Carried 8-0.

*Cancel 12/26/2018 Council Meeting:* Motion by Streif, second by Brodt to cancel the 12/26/2018 Council meeting. Carried 7-1, with Adam opposing.

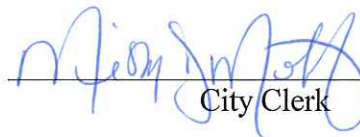
*Comments from Citizens Present:* None.

*Communications and recommendations of the mayor:* Boebel reported that we received a letter from Johnson & Block. Biddick reported that the agreement for our Urban Forestry Grant was received today and we are the recipient of a \$25,000 grant. Boebel reported that we may need to look at snowmobile access through town.

Announcements for next Council meeting or committee meetings.  
Personnel & Administrative – 12/19/2018 at 5:30 pm

*Adjourn:* Motion by Boebel, second by Brodt to adjourn at 7:35 pm. Carried 8-0.

This meeting was adjourned at approx. 7:35 p.m.

  
\_\_\_\_\_  
City Clerk

I hereby approve all actions of the City Council except \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

I certify that I have submitted the above minutes for approval.

  
\_\_\_\_\_  
City Clerk