

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, JANUARY 14, 2019**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Jeff Hagen, Pete Adam, Ashley Walker, Jonah Roth, Jessie Strack, and Dave Streif. Greg Ashmore arrived at 6:45 pm. Sara Brodt was absent. Others present were: DPW Dennis Biddick, Clerk Misty Molzof, and Community Development Alternatives Dale Klemme.

Registered Citizens present: Dale Klemme, Community Development Alternatives, stated that there may be some grant funding available that may be of interest to us; however, there are some income qualifications to be aware of. The numbers can be more accurate with household surveys as long as 80% respond. This household survey may allow us some eligibility for a period of 3 years for other grants.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Carried 6-0.

Public Hearing on CDBG PFED 2018 Lincoln Avenue Improvement Project: Mayor Boebel opened the public hearing at 6:02 p.m. There were no citizens' comment for present. Dale Klemme stated that we were supposed to hold two public hearings, and this is the 2nd meeting to be in compliance. The project turned out very nicely and is satisfied with the results. When the employment numbers are reached by Bender's the grant will be able to be closed out and we can receive the rest of the funds. Relocation efforts are still in process, but are moving along.

There being no further comments, Mayor Boebel closed the public hearing at 6:19 pm.

Operator License(s): Motion by Streif, second by Hagen to approve the operator licenses for the following applicants: Morgan Ashley Paul-Krause (Bender's Foods), Alicia Cleven (BD's Eagles Nest), Cassandra Marie Halverson (Second Shot), James J Eisele (Speedy Mart). Carried 6-0.

Successor Agent, Alcohol & Beverage License: Motion by Strack, second by Hagen to approve the Heidi Marcey as the successor agent for Casey's General Store #1867 for Alcohol and Beverage License purposes. Carried 6-0.

Minutes: Motion by Hagen, second by Strack to approve the minutes of the December 10, 2018 regular meeting as presented. Carried 6-0.

Reports of City Offices: No questions or comments on Police Chief report.

Semi-Monthly Claims & CDBG/TIF Claims: Streif, member of Finance and Progress Committee presented total claims of \$971,085.96, including City general fund - \$582,392.05-; Electric and Water Utility - \$269,819.32; Wastewater - \$118,304.59, CDBG/TIF #6 Claims of \$570.00; 12/21/2018 payroll \$55,282.88 including City general fund - \$34,455.02-; Electric and Water Utility - \$14,714.84; Wastewater - \$6,113.02; 1/4/2019 payroll \$52,119.31 including City general fund - \$32,195.61-; Electric and Water Utility - \$14,769.38; Wastewater - \$5,154.32. Motion by Streif, second by Hagen to approve claims as presented. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

Gridor Construction, WWTP Claims: Streif, member of Finance and Progress Committee presented Gridor Construction Payment Request #19 in the amount of \$120,574.95. Motion by Streif, second by Strack to approve

payment request as presented. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

Committee Reports:

12/18/2018 Tree Board: Biddick reported that a Tree Board meeting is scheduled for tomorrow night and a landowner workshop for April 20th to be hosted in Fennimore in conjunction with Lancaster. There is a trainer schedule to be here and we are hoping to have 50 people attend on a Saturday morning. Eligible trees purchased that will be planted in the right-of-way will be given away, and those wanting trees for planting on private property will be sold at a reduced cost. Biddick reported that Margaret Sprague will be coming in later this week to assist him in applying to be a Tree City USA member.

12/19/2018 & 1/9/2019 Personnel & Administrative: There is a meeting scheduled for this week on Wednesday, January 16, 2019.

Unfinished Business from previous meeting(s):

Tank Cleaning Services at WWTP: Biddick stated that in June 2018 Town and Country Engineering presented us with two proposals for tank cleaning services and explained that the proposals were based upon some assumptions because there was no way to determine how much material was in the tanks. Covanta was the low proposal of a little less than \$50,000, and we accepted their proposal. The work is complete, and they have issued us an invoice for \$159,016 due to the amount of materials actually removed from the tanks. Town and Country Engineering has been negotiating the charge due to discrepancies in the invoice and paperwork and believes that it should cost about \$119,000. The last correspondence from Covanta provided for a \$9,300 credit, leaving the amount due about \$149,000. Town and Country would like some direction as far as proceeding with negotiations for cost reduction or paying the invoice as is. Hagen moved to have Town and Country Engineering move forward with negotiating the invoice further with Covanta, second by Adam. Carried 6-0.

New Business:

CDBG PFED 2018 Lincoln Avenue Improvements Project: No Action

Mayoral Appointments to the Public Relations Board: Motion by Strack, second by Adam to approve Dave Streif as Council Representative, Ashley Walker as Chamber President, and Johns Wells as FIEDC representative as mayoral appointments to the Public Relations Board for 2019. Motion carried 5-1 with Walker abstaining.

Greg Ashmore arrived at 6:45 pm

WWTP Employee Resignation: Biddick stated that Carrol submitted a resignation with last date of March 1, 2019 or as soon as position is filled. Motion by Streif, second by Adam to accept resignation from Jerry Carroll, Wastewater Treatment Plant Employee. Carried 7-0.

Part-Time (Casual and Contract) Police Officer Appointment: Motion by Hagen, second by Walker to accept appointment of Gunner Pitzer as part-time (casual and contract) police officer. Carried 7-0.

Police Liaison Volunteer: Boebel stated that the Liaison position has been difficult to fill. Boebel has reached out to area schools, Fennimore and SWTC, to find volunteers to meet and discuss options with continuing this relationship. SWTC has given two people, Fennimore Schools as three people, and Boebel would ask for a volunteer from the City Council to attend the meetings. There was no alder available to attend the meetings; therefore, the Mayor will meet and report back.

Gasoline & Diesel Fuel Supply Bid: Biddick stated that we received two bids for Gasoline and Diesel Supply for 2019. New Horizons came in at \$0.08 per gallon over cost, and Allegiant Oil came in at \$0.10 per gallon over cost. Biddick asked the Council to approve New Horizons at \$0.08 per gallon over cost. Our current contract is with Allegiant Oil at \$0.10 over cost. Motion by Streif, second by Strack to approve New Horizons Supply Cooperative,

Fennimore for Gasoline and Diesel Fuel Supply starting January 1, 2019 through December 31, 2019 at a rate of \$0.08 per gallon over cost. Carried 7-0.

Assessor Resignation and RFP: Molzof reported that the RFP's are out, and we are waiting responses.

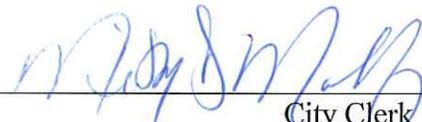
2019 Utility Budgets: Electric, Water, and Wastewater: Biddick reported that electric may have fluctuation because of the Solar coming on-line; however, the revenue and expenses net. Biddick stated that we looked more closely at wages and made sure that those were accounted for in the line items. Molzof explained carry-over and set-aside funds. Biddick stated that the fluctuation rate, PCAC, has been negative and we have been lowering our actual rate by the cost of our power because we are paying a lower price for power. The water rate of return is dropping, but we are still looking ok for another year without having to raise rates. Our water reserve funds are decreasing, so we may have to look at a rate increase by 2021. The wastewater treatment plant budget has only changed minimally from the budget we sent to Rural Development back in October due to a 25 year amortization rather than a 40-year. The WWTP budget is prepared showing that we do not have to raise rates for 2019 and we can pay our expenses and our loan payments. Motion by Streif, second by Adam to approve the 2019 Utility Budgets for Electric, Water, and Wastewater as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Comments from Citizens Present:

Communications and recommendations of the mayor: Boebel reported that Ray-O-Vac has been sold to Energizer. The Grant County Economic Development request for funds was approved as part of the budget for 2019 and the payment is included with the claims approved at tonight's meeting. Boebel reported that the Recreation Ad-Hoc Committee from last year has been contacted and he has received minimal response from those members; however, will be working on what needs to be done in the coming months. Boebel updated the Council on discussions regarding the Snowmobile route and is planning to proceed with preparing a map for snowmobile routes through the City according to state law and update our code to allow for such.

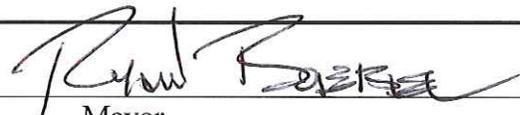
Announcements for next council meeting or committee meetings.
Personnel & Administrative – 1/16/2019 at 5:15 pm

Adjourn: Motion by Boebel, second by Hagen to adjourn at 7:17 pm. Carried 7-0.
This meeting was adjourned at approx. 7:17 p.m.



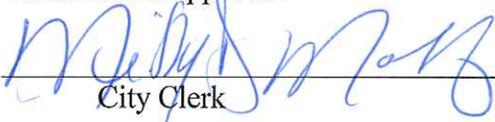
City Clerk

I hereby approve all actions of the City Council except _____



Mayor

I certify that I have submitted the above minutes for approval.



City Clerk