

**MINUTES OF A SPECIAL MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON TUESDAY, NOVEMBER 13, 2018**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Jeff Hagen, Pete Adam, Ashley Walker, Jessie Strack, and Dave Streif. Sara Brodt was in attendance via phone. Absent were: Greg Ashmore and Jonah Roth. Others present were: DPW Dennis Biddick, Clerk Misty Molzof, Chief Christopher French, and Jacob Vesperman.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Carried 6-0.

Consent Agenda: Motion by Hagen, second by Strack to approve operator's licenses for Seera Rose Leffler and Cally Louise Kite expiring 6/30/2019. Carried 6-0.

Pre-Registered Citizens: None

Minutes: Change Brittany Bradley-Roe name under operator license. Motion by Walker, second by Hagen to approve the minutes of the 10/22/2018 and 10/29/2018 Council minutes with the one change. Carried 6-0.

Claims - CDBG: Streif, member of Finance and Progress Committee presented total claims of \$392,452.67, including \$52,852.27-General Fund, \$180,157.17-Utility Fund, \$133,701.84-Wastewater Fund, and \$25,741.39-CDBG, and 11/9/2018 Payroll of \$54,894.63, including \$33,887.69-General Fund, \$14,179.58-Utility Fund, and \$6,827.36-Wastewater Fund. Motion by Streif, second by Brodt to approve the claims as presented. Upon roll call vote, all alderpersons present voted aye, carried 6-0.

Committee Reports: Personnel & Administrative 11/1/2018. Boebel reported that Steve Lendosky and John Wells were here regarding the request for a part-time promotions position and asked the committee to consider allowing for this in the budget. The committee asked for more information and time to get together to evaluate and understand the position(s), the needs of the three entities supporting the position(s), and what is and isn't getting done that needs to be. Adam stated that there was no common understanding on all of what that position entails and what that position means to all parties involved. Boebel stated that another item that was discussed was a request from the clerk for a bonus of \$500 to the deputy clerk and the utility clerk for their assistance over the past 10 months. The other item of discussion was the 2019 wages and benefits and will be acted upon later in this meeting.

2019 Budget: Molzof explained that included are preliminary budget numbers and her and Biddick will be working together this week to finalize for the 11/26/2018 public hearing. If anyone has any questions, please feel free to contact her anytime to go over them.

TID #6: Molzof explained that she met with Boebel, Adam, Kurt Muchow, Don McGuire, and Attorney Eileen Brownlee to go over the TID #6 documents. Preliminary figures are showing a \$78,338.38 overage and we will need to pursue a loan. She contacted the Board of Commissioners of Public Lands today and can get the \$80,000 in a 20-year loan at 4.75% interest rate. The documents are attached regarding this and she is asking the Council to consider approving this at the 11/26/2018 council meeting. Boebel asked

Molzof to check into loan options at local banks and come back with more information. Adam asked Molzof to check into two options: an \$80,000 loan for 25 years, or combining all loans in total of \$487,000 for 25 years.

Part-Time Police Officer: Chief French was present and asked the Council to appoint Zachary Hogenson as a part-time (casual and contract) police officer. Mayor Boebel confirmed the appointment of Zachary Hogenson and asked the council to consider action. Motion by Hagen, second by Adam to approve appointment of Zachary Hogenson as part-time casual and contract police officer. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

Bid for Squad Build: Chief French was present and told the council that there are not a lot of companies in the area who do squad builds, and we have always done business with General Communications; however, their bid is about \$2,300 more than Belco Vehicle Solutions. While Belco is a little further away, French did contact other departments who have done business with them and received positive feedback about the company; therefore, would ask the council to approve Belco Vehicle Solutions for the 2019 squad build. Motion by Hagen, second by Strack to approve the squad build by Belco Vehicle Solutions as presented by French in the amount of \$7,344.66. Carried 6-0.

Resolution #2018-11-13, 2019 Employee Wages: Adam reported that the Personnel & Administrative Committee met and decided to give employees a raise based upon the CPI and would recommend to move to more of a cost of living increase. Adam stated that the committee decided to go with a 2% wage increase, budgeting for 3% to allow for the remaining 1% to be given to employees through a performance based incentive program. The incentive program is a work in process and will be up to the department heads and committee to come up with a plan. Brodt asked about criteria, and Adam stated that it is a work in process; however, there will be a performance based incentive plan put into place so as to not allow for subjective reasoning. Motion by Adam, second by Hagen to approve Resolution #2018-11-13, 2019 Employee wages. Upon roll call vote, all alderpersons present voted aye. Carried 6-0.

UMMEG Annual Meeting:

Closed Session: Mayor Boebel announced that the matter in #10.d, convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(e) to discuss confidential UMMEG contract information, was of a nature that consideration to go into closed session would be appropriate. Motion by Streif, second by Hagen to adjourn to closed session as authorized by Wis. Stats 19.85(1)(e). Roll call vote, all alderpersons present voted aye. Adjourned to closed session at 6:35 pm

Motion by Adam, second by Hagen to return to open session 7:32 pm. Carried 6-0. The Council returned to open session at 7:32 pm.

No Action on closed session item(s).

Comments and suggestions from citizens present: None.

Communications and recommendations from the Mayor:

Mission of the Council: Boebel stated that a couple of years ago, there were some goals in place and quite a few of those have been accomplished. Boebel had forwarded some information pertaining to performance incentives and feels that there is value in it, enough where we can have someone come in and give us a presentation. He has been in contact with someone who has experience and is knowledgeable about it. Brodt would be interested in a presentation to see if it is something that we

should move forward with.

Election Results: Boebel stated that the election results are in the packet.

Adjourn: Motion by Boebel, second by Hagen to adjourn at 7:40 pm. Carried 6-0.

This meeting was adjourned at approx. 7:40 p.m.



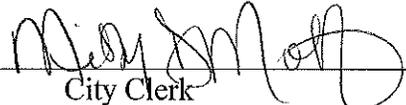
City Clerk

I hereby approve all actions of the City Council except _____



Mayor

I certify that I have submitted the above minutes for approval.



City Clerk