

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, JANUARY 28, 2019**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Jeff Hagen, Pete Adam, Greg Ashmore, Ashley Walker, Jonah Roth, Jessie Strack, and Dave Streif. Sara Brodt was absent. Others present were: DPW Dennis Biddick, Street Superintendent Barry Belstra, Police Chief Chris French, and Clerk Misty Molzof

Registered Citizens present: None.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Carried 7-0.

Operator License(s): None.

Successor Agent, Alcohol & Beverage License: Motion by Streif, second by Hagen to approve the Appointment of Agent by Kwik Trip to Daniel J. Reiger for Alcohol and Beverage License purposes. Carried 7-0.

Temporary Picnic License, Street closing Request, Fireworks Permit, Property Use Agreement: Motion by Adam, second by Walker to approve the Temporary Class "B"/"Class B" Retailers License (May 31, June 1 & 2, 2019), Street Closing for LaFollette Street from Bronson Blvd to Ball Park E Property Line (June 1, 2019, rain date June 2, 2019), Fireworks Permit (June 1, 2019, rain date June 2, 2019), and Property Use Agreement (multiple locations and various dates from May 30-June 2, 2019) for Fennimore Fun Fest, Jeff Hagen Co-Chairman. Carried 7-0.

Minutes: Motion by Hagen, second by Adam to approve the minutes of the January 14, 2019 regular meeting removing Greg Ashmore name as present twice. Carried 7-0.

Reports of City Offices:

Clerk-Treasurer: Molzof reported that the auditors were here for a pre-audit and will return February 13-15, 2019 for the audit, summarized the pre-audit December, 2018 financial statements for all funds, office staff have received new computers and there have been some furniture changes in the office, and her goals to work on updates to the Municipal Code and PSC Audit corrections.

DPW: Biddick reported that salt has been ordered, the zoning map colors have been changed consistent with code, and 2018 highlights are enclosed.

Promotions: No questions or comments

Pre-Registered Citizens: None.

Semi-Monthly Claims & CDBG/TIF Claims: Streif, member of Finance and Progress Committee presented total claims of \$77,016.90, including City general fund - \$46,941.81-; Electric and Water Utility - \$21,022.52; Wastewater - \$7,947.57, CDBG/TIF #6 Claims of \$1,105; 1/18/2019 payroll \$54,725.27

including City general fund - \$34,647.98; Electric and Water Utility - \$14,379.55; Wastewater -\$5,697.74. Motion by Streif, second by Hagen to approve claims as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Gridor Construction, WWTP Claims: Streif, member of Finance and Progress Committee presented Gridor Construction Payment Request #20 in the amount of \$124,209.65. Motion by Streif, second by Strack to approve payment request as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Committee Reports:

1/15/2019 Tree Board: Biddick reported that they are planning for the tree care workshop. Another meeting scheduled for February 19, 2019, and the 1/15/2019 meeting notes are included in the packet.

1/16/2019 Personnel & Administrative: No update at this time.

Unfinished Business from previous meeting(s):

Assessor RFP: Molzof reported that RFP's were sent out to all certified assessor's listed with email addresses on the WI Dept of Revenue website, a notice was published in the Fennimore Times, and it was sent to Clerk and Treasurer organizations. We received one bid from Accurate Appraisal with three options, all of which are for a 4-year period, maintenance years 2019, 2021, and 2022. Option A includes a Market Revaluation in 2020, Option B includes a Market Revaluation and Exterior Inspections in 2020, and Option C includes a Full Revaluation in 2020. Motion by Adam, second by Hagen to approve Accurate Appraisal, LLC, Option A with a Market Revaluation in 2020, \$6,800 for 2019, and \$14,000 each year in 2020, 2021, and 2022, total contract cost of \$48,800. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

New Business:

LaFollette Street Parking: Boebel explained the French asked about solutions before the upcoming season. We could cut the curb and put some gravel down on the lot next to the dentist office for parking and put some signs up. Adam asked about asking some of the organizations to donate some money towards pouring an apron. Hagen suggested that it be petitioned off for traffic flow and allowed parking. French stated that if you want to stop cars, you have to put up a physical barrier. Adam asked if we could put some effort into it, do some fund raising, and do it right so that it will work well and last. Biddick will put a proposal together with costs to bring to the next meeting. Hagen moved to pursue bids for paving or graveling the parking area on LaFollette across from the ball diamonds, second by Adam. Carried 7-0.

Actuarial Valuation Services Contract: Motion by Hagen, second by Adam to approve the Actuarial Valuation of Other Post-Employment Benefits by Key Benefit Concepts, LLC to comply with GASB 74 & GASB 75. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Electric Department Employee Resignation: Motion by Streif, second by Hagen to accept resignation from Al Zoromski, Electric Department Employee. Carried 7-0.

Truck Bid: Biddick reported that we budgeted \$30,000 for a new truck this year, and the bids are enclosed. Biddick reported that there are several options of vehicle type and engine types. Adam stated that he would go with the V8 option versus the V6. Motion by Streif, second by Adam to accept truck bid from Fillback for the Chevrolet Silverado priced at 27,364.80. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Garbage & Recycling Program: Biddick stated that based upon some recent changes to our customer base and unforeseen expenses, we need to look at the program and the feasibility of keeping it or possibly outsourcing it. Biddick explained that we could continue as is with the program, but we would have to increase rates and will be close to the amount this service can be provided by an outside company within a couple of years, or we could continue with rates as are and start liquidating the program until it is not self-sustaining any longer possibly lasting through this year and maybe some of 2020. Council asked Biddick to send out RFP's for outsourcing and bring back with more information to the next council meeting. No action taken.

Employee Evaluation & Employee Contract:

Closed Session: 7:10 pm. Mayor Boebel announced that the matters in #11(f) & #11(g) were of a nature that convening in closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) to discuss employee(s) performance, and employee performance evaluations would be appropriate. Motion by Streif, second by Hagen to adjourn to closed session as authorized by Wis. Stats 19.85(1)(c) at 7:10 pm. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Adjourned to closed session at 7:10 pm

Closed Session: 7:23 p.m. Motion by Adam, second by Hagen to return to open session 7:23 pm. Carried 7-0. Returned to open session at 7:23 pm.

Action on Closed Session Item: Motion by Adam to approve the DPW Contract, second by Hagen. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Comments from Citizens Present: None.

Communications and recommendations of the mayor: Boebel issued a State of Emergency for Fennimore allowing for residents to come into the Memorial Building for warmth if they need to. Boebel is still working on the Police Liaison position and will update in the near future.

Announcements for next council meeting or committee meetings.

Personnel meeting, Wednesday January 30, 2019 at 4:30 pm.

Adjourn: Motion by Boebel, second by Strack to adjourn at 7:33 pm. Carried 7-0.

This meeting was adjourned at approx. 7:33 p.m.



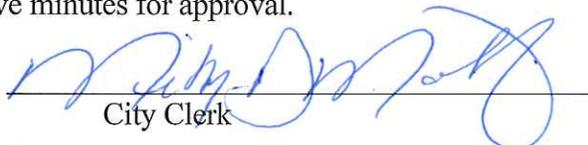
City Clerk

I hereby approve all actions of the City Council except _____



Mayor

I certify that I have submitted the above minutes for approval.



City Clerk