

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, FEBRUARY 25, 2019**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Pete Adam, Greg Ashmore, Ashley Walker, Jonah Roth, Jessie Strack, Dave Streif, and Jeff Hagen. Sara Brodt was absent. Others present were: DPW Dennis Biddick, Clerk Misty Molzof, and Town & Country Engineering Evan Chambers.

Registered Citizens present: None.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Carried 7-0.

Mayor Boebel asked the Council to move item #11a pertaining to the WWTP to this position and Council agreed.

Wastewater Construction Updates: Evan Chambers, Town & Country Engineering, presented to the Council with a substantial completion certificate for the Wastewater Treatment Plant as of February 15, 2019 listing a few exclusions and a page outlining the warranty start date for various equipment or processes. Chambers stated that we are still working for final completion date as of mid-September 2019. Motion by Streif, second by Hagen to approve the Substantial Completion Certificate effective February 15, 2019 as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Heat Trace Work Directive: Chambers stated that there was a change directive to wrap the pipe in heat tape to use the pipe effectively when operating the sludge process. The \$9,125 pricing is a self-regulating tape with an exterior thermostat that will tell the tape when to turn on and off. The electrical engineer is satisfied with this solution. The pipe will be wrapped in heat trace and then insulation; however, the insulation will be exposed. Motion by Adam, second by Hagen to approve the Heat Trace Work Directive in the amount of \$9,125. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Update on Clarifier Drive and direction for replacing: Chambers stated that this is the largest change order for this project to date and since we are below budget and do not foresee any large expenditures outside of bid, they would recommend proceeding with replacement of the clarifier drive. There are two options, one is the drive replacement, and the other is the motor replacement. The drive replacement is recommended by Town and Country and the manufacturer, and they would ask for permission to get updated pricing. Streif asked how often the others are used, and Chambers stated not very often; however, the motors are not legally compliant and are going to have to be replaced. The capacity of the two smaller ones is equal to the new larger one; therefore, they would recommend replacing the clarifier drives on both. Adam asked if the clarifiers would be used to distribute run times, and Chambers agreed that we would want to run all three clarifiers on a regular basis. The new SCADA system would remind the WWTP when to switch the clarifiers. Adam stated that he would like to know both options and their costs, one to replace clarifier drives and motors, and the other to bring it code compliant. Streif asked Chambers to check on compatibility and any issues that may present themselves as well. Chambers will bring back pricing both ways and check compatibility.

Update on Tank Cleaning, Covanta Invoice. Town & Country Engineering sent information to Covanta and has been awaiting a response that they received today from Covanta accounting department regarding

the past due invoice. Town & Country Engineering responded to the request by sending them the information previously sent that disputes the invoice. At this point, Town & Country Engineering is waiting another response and will keep us updated.

Update and guidance on use of contingency funds: Chambers explained the estimate of contingency funds available of approximately \$373,765 and could be increased to about \$425,000 when applying some of what the water fund paid for. Town & Country Engineering has been working with Dennis and Joel on some priority projects including updates to 2 or 3 of the existing lift stations. Biddick stated that we pulled all of the pumps at the lift stations about a year ago to test them, and two of the pumps had issues at that time. Streif asked to have a list put together for which ones need to be replaced soonest, and Chambers stated that the list is complete in priority order. Evans stated that this project has been successful; therefore, the projected amount of contingency funds to be left at the end allows us to make some needed repairs. Council asked Chambers to put together pricing for bids on the lift station projects.

Operator License(s): None.

Food in Gym: FWA, Corey Neuroth, requested food in the Memorial Building Auditorium on March 2, 2019 for a wrestling team dinner/celebration. Motion by Hagen, second by Streif to approve the request for food in the gym on March 2, 2019 for FWA. Carried 7-0.

Minutes: Motion by Streif, second by Adam to approve the minutes of the February 13, 2019 regular meeting with one change – Adam seconded the motion to adjourn, not Streif. Carried 7-0.

Reports of City Officers:

Clerk/Treasurer: Molzof reported that auditors were here 2 of the 3 scheduled days and worked out of their office on the 3rd day. They have sent entries and she is comfortable with how the books look at the end of the year. Molzof will be preparing a Budget Amendment for the next council meeting and a preliminary amendment is included in the packet for review. January 2019 revenue and expenditures are included along with December 2018 financials for all funds. Molzof updated the Council on goals for the next month, and thanked them for being supportive and wonderful during her time here.

Director of Public Works: Biddick reported that the beginning of the year is always a busy time for annual reports which have all been completed. There was a water main break about 1 ½ weeks ago that is now repaired. Biddick will be meeting with Barry to determine salt used and how much is remaining. Biddick believes that there is some in reserves yet but will have to decide if we need to get more delivered soon because of the amount needed so far this year.

Chief of Police: Boebel stated that there hiring officers is difficult and there is not a plethora of people in the field in Southwest Wisconsin anymore.

Promotions Coordinator: No comments or questions.

Semi-Monthly Claims & CDBG/TIF Claims: Streif, member of Finance and Progress Committee presented total claims of \$152,801.72, including City general fund - \$136,769.20-; Electric and Water Utility - \$15,511.75; Wastewater - \$520.77, CDBG/TIF #6 Claims of \$0; 2/15/2019 payroll \$55,337.13, including City general fund - \$34,820.42-; Electric and Water Utility - \$15,447.26; Wastewater - \$5,069.45. Motion by Streif, second by Hagen to approve claims as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Gridor Construction Pay Request: Streif, member of Finance and Progress Committee presented Gridor

Construction Pay Request #21 in the amount of \$114,375.25. Motion by Streif, second by Strack to approve Gridor Pay Request #21 as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Committee Reports: None.

Unfinished Business from previous meeting(s):

Electric Department Trencher: Biddick stated that the warranty information was sent out and recommends taking the rebate and standard warranty. Using our own mechanic does not void the warranty; however, we have to use Vermeer parts. Streif asked if anyone would be able to operate it with the recent employee turnover, and Biddick stated that Gary Smith does know how and has operated ours which is similar to the one we are looking at purchasing. Motion by Adam, second by Roth to accept the Vermeer Wisconsin Trencher bid in the amount of \$67,719.67. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

New Business:

Pool Use Agreement: Boebel reported that the only changes were to the school board president and the year and this is ready to approve and sign so that the school can approve at their next meeting. Motion by Adam, second by Walker to approve the Pool Use Agreement as presented. Carried 7-0.

Electric Lineworker Foreman resignation: Motion by Adam, second by Roth to approve resignation of electric Lineworker foreman, Kyle McCorkle. Carried 7-0.

City Clerk-Treasurer resignation: Motion by Roth, second by Hagen to approve resignation of City Clerk-Treasurer, Misty Molzof. Carried 6-1 with Adam voting nay.

Ordinance #2019-01, Repeal and Recreate Chapter 25 Municipal Code: Molzof reported that there are just a few minor wording changes and formatting changes along with the removal of the schedule of fees to be adopted by Resolution. Motion by Adam, second by Hagen to approve. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Resolution #02-25-2019, Schedule of Fees: Molzof reported that there has been one change since the last meeting which will require Special Assessment Verification fees to be paid at the time of request to save staff time of billing and recording as receivables. Motion by Streif, second by Walker to approve. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Comments from Citizens Present: None.

Communications and recommendations of the mayor:

Taste of Fennimore is this Saturday, March 2, 2019, the Garbage and Recycling Forum is scheduled for next week on Tuesday, March 5, 2019 and Fennimore is hosting the Grant County Economic Development meeting on April 24, 2019.

Announcements for next council meeting or committee meetings. Personnel Committee meeting on Wednesday, February 27, 2019 at 5:00 pm.

Adjourn: Motion by Boebel, second by Streif to adjourn at 7:15 pm. Carried 7-0.
This meeting was adjourned at approx. 7:15 p.m.



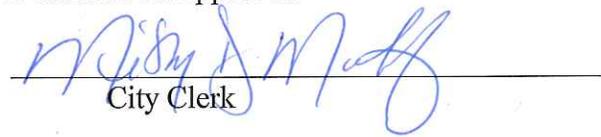
City Clerk

I hereby approve all actions of the City Council except _____



Mayor

I certify that I have submitted the above minutes for approval.



City Clerk