

**MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, APRIL 8, 2019**

This meeting was called to order by Mayor Ryan Boebel at 6:00 p.m.

Roll call was taken with the following alderpersons answering present: Dave Streif, Jeff Hagen, Pete Adam, Greg Ashmore, Ashley Walker, Jonah Roth, and Jessie Strack. Absent was Sara Brodt. Others present were: Deputy Clerk Lynn Gilkes, DPW Dennis Biddick, Town & Country Engineering Evan Chambers, Margaret Sprague, David Stenner, Cathy Smith (arrived at 6:05) and Fennimore Times Emily Schendel.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Deputy Clerk. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Carried 7-0.

Operator License(s): Motion by Hagen, second by Streif to approve operator's licenses for Joshua Daniel Borcharding. Carried 7-0.

Fireworks Permit: Motion by Hagen, second by Streif to approve the fireworks permit request from Steve Lendosky for the Derek Lendosky Memorial Fund, DoIt4Derek, July 22, 2019. Carried 7-0.

Property Use Agreement(s): Motion by Hagen, second by Strack to approve the property use agreement request from Steve Lendosky for the Derek Lendosky Memorial Fund, DoIt4Derek, July 22, 2019 through July 25, 2019. Carried 7-0.

Property Use Agreement(s): Motion by Streif, second by Ashmore to approve the property use agreement request to serve food in the Gym from Fennimore Tree Board member, Margaret Sprague, on April 27, 2019 for the Community Tree Care Workshop. Carried 7-0.

Minutes: Motion by Adam, second by Hagen to approve the minutes of the March 25, 2019 regular meeting with an amendment of inserting a decimal to the general fund dollars on page 1. Carried 7-0.

Pre-Registered Citizens: None.

Semi-Monthly Claims & CDBG/TIF Claims: Streif, member of Finance and Progress Committee presented total claims of \$156,460.68, including City general fund - \$105,738.27; Electric and Water Utility - \$4,014.06; Wastewater - \$36,388.35, TIF-CDBG Claims of \$9,345.00; Capital Projects of \$975.00; 3/29/2019 payroll \$57,334.07, including City general fund - \$32,408.15; Electric and Water Utility - \$19,538.69; Wastewater - \$5,387.23. Motion by Streif, second by Hagen to approve claims as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

WWTP Change Order #3: Mayor Boebel requested to move to item 10 on the council agenda for time restraint purposes. No members of Council opposed. Evan Chambers, Town & Country Engineering explained that in order to make the change order contractual, approval of the Change order needs to be made including time extension. Motion by Adam, second by Streif to approve the WWTP Change Order #3 as presented. Upon roll call vote, all alderpersons present voted aye. Carried 7-0. In addition, Evan Chambers gave an update that Rural Development was satisfied with the proposals of updates to additional lift station

maintenance. Once payment to contractor is finalized, the remainder grant money from Rural Development will be made available for the City of Fennimore to be used for lift station upgrades.

Arbor Day Proclamation: Mayor Boebel signed the Arbor Day Proclamation.

Lineworker Apprenticeship Contract: Examples of the Electric Lineman School Cost Reimbursement Policy were presented at 24 and 48 months. Motion by Streif, second by Adam to approve the *Electric Lineman School Cost Reimbursement Policy* at 48 Months, subject to amendment per school requirement (test out). All alderpersons present voted aye. Carried 7-0.

Garbage and Recycling Program: The City will meet with Town and Country Sanitation on April 9th to discuss totes and other garbage and recycling questions. Adam would like to have an additional day for the community to get rid of extra garbage before contracting services begin. Strack mentioned there is a spring clean up day. In addition, concerns were had regarding commercial customers, in which Biddick stated they may have to look at other options but will know more after meeting with Town and Country Sanitation. Boebel would like to move forward to get totes ordered.

Motion by Streif, Second by Adam to approve the City purchasing 2 totes for each residential customer at an approximate cost of \$110,000. Upon roll call vote, all present alderpersons voted aye. Carried 7-0.

Butter Solar Interconnection Agreement Addendum: Motion by Hagen, second by Ashmore to approve the Butter Solar Interconnection Agreement Addendum with the change of southeast to southwest as presented. All alderpersons present voted aye. Carried 7-0.

Staffing of Compost Site: The City left the compost site open the last month of last year's season to evaluate illegal dumping. Street Superintendent has seen an increased amount of garbage left at compost site. There are also concerns with the upcoming garbage and recycling outsourcing that there may be an excess disposal of non-composting materials. It was strongly recommended by the Street Superintendent and the DPW that the City staff the compost site this season.

Update on Johnson & Block Engagement Letter for required Audit work for WEDC Grant received in 2018: Information was provided to the council on the costs.

Electric Distribution Line Extension Contract: The DPW recommends, in order to have project ready to test by middle of May, to have Fennimore Utility install elbows. DPW also updated that easements for project have been delivered and verbal contracts has been made. Motion by Adam, second by Streif to award the Electric Distribution Line Extension to Push Inc. for Base Bid, Alternate #1 Bid (pull wire) and Alternate #2 Bid (Set Boxes) in the amount of \$64,440.00. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

Purchase of Materials for Solar Project: DPW updated the council he will be in contact with Butter Solar to request a 50% down payment from Butter Solar to cover costs incurred for materials purchased by the City. Streif asked if a contract has been signed with Butter Solar and/or Dave Krause. However, due to PSC code and Wisconsin Statutes, Butter Solar is responsible for all Feeder Line Extensions, including administration and engineering fees, with Fennimore Utility supervision. Once amendment is made it will be attached to contract for signatures. Motion by Streif to approve purchase of materials for solar project contingent on signed agreement and deposit of funds from Butter Solar, seconded by Hagen. Upon roll call

vote, all alderpersons present voted aye. Carried 7-0.

Purchase of cable puller for electric department: The City has been borrowing a cable puller from H&N. We budgeted \$20k for purchase of cable puller this year. Bids were sent out. Motion by Streif, second by Ashmore to approve the purchase of cable puller for electric department in the amount of \$15,912.45 from Border States Electric Supply. Upon roll call vote, all alderpersons present voted aye. Carried 7-0.

April 2, 2019 Election Update: No questions or comments.

Discussion and possible action on approval of Misty Molzof as a part-time employee during the interim for hours outside of contract with Boscobel: Boebel reported that a contract between the City of Boscobel and the City of Fennimore for services with Misty Molzof was implemented. However, the contract did not address hours outside of the City of Boscobel business hours. Therefore, the City of Fennimore would need to implement an agreement for an interim City Clerk-Treasurer for hours after 4 p.m. and weekends. Mayor Boebel will bring more accurate information to next council meeting for approval. No action taken.

Comments and suggestions from citizens present: None

Communications and recommendations of the Mayor: Grant County Economic Development Meeting, April 24, 2019, hosted at Southwest Tech. All Council members are encouraged to attend.

Stormwater Management Update: Boebel meet with Keith Dalsing and no new news at this time.

Personnel & Admin Committee Meeting on 3/27/2019: Boebel reported that he received a phone call from Kyle Burmeister declining the position for Utility Lineworker. Jordan Fritsche and Todd Ritchard were contacted by the Mayor and have verbally agreed to accept the position with the possibility of a start date of May 20th.

Approval of Employee Contract: Motion by Hagen, Second by Adam to go into closed session as authorized by Wis. Stats. 1985(1)(c). Upon roll call vote, all alderpersons present voted aye. Carried 7-0. Entered Closed session approx. at 6:50.


Returned to open session approx. at 6:55 p.m.

Motion by Adam, Second by Hagen to approve employee contract. All alderpersons present voted aye. Carried 7-0.

Schedule Committee Meetings: Personnel and Administrative meeting will be held Wednesday, April 10, 2019 at 5:30 p.m.

Adjourn: Motion by Boebel, second by Roth to adjourn at 7:09 pm. Carried 7-0.


This meeting was adjourned at approx. 7:09 p.m.



City Deputy Clerk

I hereby approve all actions of the City Council except

N/A


Mayor

I certify that I have submitted the above minutes for approval.


City Deputy Clerk