

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION RATIFYING DECLARATION OF EMERGENCY AND GRANTING DEPARTMENT HEADS THE AUTHORITY TO TAKE APPROPRIATE ACTIONS FOR THE PROTECTION OF CITY EMPLOYEES AND THE GENERAL PUBLIC FROM POTENTIAL EFFECTS OF VIRAL INFECTIONS.**

**WHEREAS**, the outbreak of the corona virus and its resulting COVID 19 disease over recent months has caused serious illness and death; and

**WHEREAS**, the scope of the corona virus pandemic is currently unknown; and

**WHEREAS**, the public interest requires that the City maintain its capacity to provide essential services to City residents, which requires protection of all employees from contracting the virus through normal City operations while curtailing those non-essential activities that increase the risk of infection of employees and those with whom they come into contact; and

**WHEREAS**, the Mayor, by proclamation issued March 18, 2020, declared a state of emergency in the City of Fennimore to protect the employees and residents of the City from the existing pandemic; and

**WHEREAS**, the Common Council has determined that it is necessary, in order to continue to protect the health, safety and welfare of the residents of the City that the City staff be prepared to take an active role in reducing the spread of the disease by adapting its operations and programs to implement recommendations made from time to time by national, state and world officials; and

**WHEREAS**, the Common Council has determined that in order to make such adaptations in a timely manner, the authority to made decisions to implement operational and program changes must be delegated to the City's administrative leadership;

**NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN, AS FOLLOWS:**

1. The State of Emergency proclaimed by the Mayor commencing March 18, 2020, is hereby ratified and affirmed.
2. This Council declares that the State of Emergency shall extend to June 30, 2020, unless this resolution is rescinded.
3. Common Council deems it necessary and expedient for the health, safety, and protection of the City to suspend applicable ordinances, resolutions, and City policies as follows:
  - (a) Those ordinances, resolutions and policies that require a gathering or face to face contact.

- (b) Those ordinances, resolutions and policies that would require a violation of any federal or state emergency order.

4. The Common Council hereby authorizes the Mayor and/or the City's Department Heads to take such actions to modify City staff operations and programs from time to time as they deem reasonably necessary, in light of the then-current level of known risk, to minimize the likelihood that City employees will be exposed to the corona virus, will contract COVID 19 or will communicate the disease to others, or that City programs or operations will create circumstances resulting in an undue risk of communication of the disease between other parties, including, but not limited to:

- (a) Facilitating and encouraging the use of mail, digital communications, drop boxes on-line services and other methods of transacting City business that do not require face-to-face contact.
- (b) Purchasing additional protective gear, disinfecting supplies or cleaning and other services to minimize the risk of transmission of the virus to persons through person to person contact or contact with infected surfaces or materials.
- (c) Canceling, suspending or limiting recreational, educational or other non-essential programs which require the congregation of people in confined spaces.
- (d) Authorizing refunds of registration fees, deposits or other payments made for participation in programs that are canceled, suspended or limited due to health concerns or in which participation is discouraged to minimize the risk of the spread of the disease.
- (e) Authorizing employees, if practicable, to work remotely from home while the risk of contracting COVID 19 remains significant or where the employee may have been exposed to the corona virus.
- (f) Requiring any employee who may have been exposed to the corona virus to remain at home and not report to work and provide compensation to such employees for the work time lost.
- (g) Authorizing extended leave beyond any accrued sick leave or other authorized leave time to any employee who is diagnosed with COVID 19 or who has been ordered quarantined or isolated due to potential corona virus transmission.
- (h) Entering into short term contracts with vendors to supply services necessary to substitute for employee work lost due to absences caused by the corona virus outbreak.
- (i) Closing or limiting the hours of operation of City facilities and services.
- (j) Providing public information regarding the corona virus and its effects on City

operations and referrals to appropriate service providers.

Adopted and approved this \_\_\_\_ day of March 2020.

\_\_\_\_\_  
Ryan Boebel, Mayor

ATTEST:

\_\_\_\_\_  
Debi Heisner, City Clerk

It was moved by \_\_\_\_\_ and seconded  
by \_\_\_\_\_ that the foregoing resolution be adopted.

Upon roll call vote, the following voted Aye:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

The following voted No:

\_\_\_\_\_.

The Mayor declared the resolution adopted.