

**CITY OF FENNIMORE
GRANT COUNTY, WISCONSIN**

APPLICATION FOR A DRIVEWAY PERMIT

INSTRUCTIONS:

Applications are to be filed with the City Director of Public Works. Incomplete or illegible applications may be refused. Applicants are encouraged to read the entire application form in order to be aware of all the requirements.

******All applicants must pay a \$35.00 fee, along with the actual cost of construction******

General Information (please type or print clearly)

	<i>Applicant/Agent</i>	<i>Owner</i>
Address		
Phone #		
Fax #		
Email		

Contractor Information, if applicable: _____

Address Of Premises Affected: _____

Property Information (attach additional sheets, including site plan, if necessary):

DESCRIPTION OF EXISTING OPERATION OR USE: *(Check one)*

_____ Residential _____ Commercial _____ Industrial _____ School
_____ Government _____ Church _____ Other (List) _____

DETAILS OF DRIVEWAY PROJECT: *(Check all that apply)*

_____ New _____ Replacement _____ Enlargement
_____ Concrete _____ Blacktop _____ Gravel

AREA OF PROJECT (Sq. Ft.): _____

SUBMITTED BY:

Applicant's Signature _____ *Date*

Approval Date _____ *Director of Public Works Signature*

Completion Date _____ *Director of Public Works Signature*

Notes:

- Permit may be revoked without notice if misrepresentation of any of the above information or attachments is found to exist.
- Permit shall expire within six (6) months unless substantial completion of the project has occurred.
- Permit is null and void if issued in error. It is understood that any permit issued on this application will not grant any right or privilege for any purpose that is prohibited by City Ordinances.
- Changes in the plans or specifications submitted in the original application shall not be made without prior approval of the Director of Public Works.
- A simple site plan sketch may be drawn on the back of one of the pages of this application or may be submitted on a separate page. It must provide side and rear setback information as applicable to known property lines.

Regulations for requests to construct, maintain or enlarge driveway

Chapter 5

5.03 DRIVEWAYS

(1) Permit: No person, firm or corporation shall construct or maintain any driveway without first obtaining a permit from the Director of Public Works for such construction.

(2) Standards: All construction of driveways shall be done in conformity with approved standards of workmanship.

(3) Width:

(a) Residential/Agricultural: No driveway shall exceed thirty (30) feet in width measured at the curb line unless special permission is obtained from the Common Council.

(b) Commercial/Industrial: No driveway shall exceed forty (40) feet in width measured at right angles to the center line of the driveway, except as increased by permissible radii unless special permission is obtained from the Common Council.

(4) Curbing: In the construction of a driveway, no curbing shall be disturbed within seven (7) feet of the regular street crosswalk.

(5) Driveway Apron: No driveway apron shall extend into the street further than the face of the curb, and under no circumstances shall the driveway apron extend into the gutter areas.

Chapter 19 ZONING CODE

Section 19.02 Definitions

ACCESSORY USE OR STRUCTURE: A use or structure subordinate to and serving the principal use or structure on the same lot and customarily incidental thereto. All accessory uses and structures shall meet the requirements of the zoning district in which they are located and shall also meet the site and use requirements for accessory uses and structures under s. 7.02(4) of this chapter as well as any other regulation applicable to specific types of structure or use (e.g. sign regulations, parking regulations, etc...).

New driveway - side setback – 8 feet minimum; rear setback – 8 feet minimum;

Existing driveway – if it does not meet the minimum setbacks, cannot be extended beyond area currently being used on the side and rear of the property.

MINOR AND ORNAMENTAL STRUCTURES:

(3) Private sidewalks and driveways, poured or formed patios, decks and walkways that do not exceed six (6) inches in height above the ground level.

Section 19.04 General Enforcement Provisions

4.01 Compliance: No structure or land shall hereafter be used and no structure or part thereof shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted or structurally altered without a zoning permit except minor structures as hereafter defined without full compliance with the provisions of this ordinance and all other applicable local regulations;

Section 19.07 Site and Use Restrictions

7.02 Use Restrictions: The following use restrictions and regulations shall apply:

(4) Accessory uses and structures are permitted in any district but not until their principal structure is present or under construction.

Section 19.08 Performance Standards

8.07 Drainage: No land shall be developed and no use shall be permitted that results in water runoff causing flooding, or erosion on adjacent properties. Such runoff shall be properly channeled into a storm drain, water course, ponding area, or other public facility.

8.08 Landscaping: In all districts except the General Commercial District, all developed areas shall have a landscaped yard along all streets abutting the property. The yard shall extend along the entire frontage with the exception of driveways and shall be kept free of all structures, storage, and off-street parking.