

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE
COMMON COUNCIL OF THE CITY OF FENNIMORE, GRANT COUNTY, WISCONSIN
HELD ON MONDAY, JUNE 15TH, 2020**

The Regular Council meeting of the Common Council was called to order by Mayor Boebel at 5:32 p.m.

Roll Call was taken with the following alderpersons answering present: Boebel, Adam, Sheckler, Roth, Day, Strack, Streif, and Hagen. City Clerk Debi Heisner and DPW John Murray were also present.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk Treasurer. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Motion carried 7-0.

Consent Agenda:

Approval of 2020-2021 Operator License(s) applications: The following 2020-2021 Operators were approved with a motion by Adam and a second by Hagen. Motion carried 7-0. Heidi Hartwig, Ashton Rossing, Jennifer Blanchard, Marie Rector, Bobby Jo Rodenberg, Charles Price, Brittany Hoffman, Teodoro Santana, Joseph Hermanson, Heather Moon, Catherine Lamore, Shannon Starkey, Robin King, Jaden Colsch, Israel Temoxtle, Nancy Porter, Catherine Clayton, Kathryn Elise Brown, Monica Fritz, Cindy Dahlgren, Marsha Radar, Michelle Rindy, Joseph Klais, Emily Klais, Amanda Abing, James Anderson II, Mark Kueahl, Kathleen Stouffer, Sarah Ann Steger, and Raegan Schwendinger

Approval of 2020-2021 Liquor License Applications: The following 2020-2021 Liquor License applications were approved with a motion by Hagen and a second by Streif. Motion carried 7-0.

Class "A" Beer – Lusy's Mexican Store LLC and Alexandria's Mexican Store

Class "A" Beer & Liquor – Casey's General Store # 1867, Carr Valley Cheese, Benders Food, Kwik Trip # 755, Speedy Mart LLC, and Quilt Peddler.

Class "B" Beer & Liquor – BD's Eagles Nest, Fennimore Hilltop LLC, Fennimore Lanes LLC, and Second Shot Saloon

Approval of 2020-2021 Cigarette Licenses

There was a motion by Streif and a second by Hagen to approve the following 2020-2021 Cigarette Licenses. Motion carried 7-0. Family Dollar Stores of Wisconsin, Casey's General Store #1867, Bender's Enterprises LLC, Kwik Trip # 755 and Speedy Mart.

Approval of 2020-2021 Mobile Home Park Licenses: There was a motion by Streif and a second by Hagen to approve the Mobile Home License application for Blackhawk Development Group. Motion carried 7-0.

Minutes of the preceding meeting. Approval of minutes if correct, and corrections of mistakes: The minutes from the May 18th, 2020 Council meeting were approved with a motion by Hagen and a second by Adam. Motion carried 7-0.

Comments from Pre-registered Citizens: None

The Mayor asked that item 11 a be moved to this position on the agenda.

Discussion and possible action on appointment to vacant council seat: Nate Flynn, Ward 3 Fennimore resident was present to express his interest in being a member of the Fennimore City Council. After some discussion and questions there was a motion by Adam and a second by Day to approve the appointment of Nate Flynn to the Fennimore City Council. Motion carried on a roll call vote 7-0

Reports of City Officers:

City Clerk, DPW, Promotions Coordinator

Presentation of accounts and other claims against the City: There was a motion by Streif and a second by Strack to approve the 6.15.20 Council claims with the breakdown of bills to their respective accounts for a total of \$251,592.31 with City bills @ \$55,929.77, Utility bills @ \$184,889.67, Sewer bills @ \$5,031.84, TIF CDBG - \$605.00 and Capital Projects - \$4,836.03. Gross Payroll amounts for 5.22.20 were \$55,844.14 with \$33,001.31 for City, \$16,683.99 for Utility and \$6,158.84 for Sewer. Gross Payroll amounts for 6.7.20 were \$55,690.55 with \$33,284.15 for City, \$16,359.04 for Utility, and \$6,047.36 for Sewer. Motion carried on a roll call vote 7-0.

Wiederholt Enterprises pay application #3 for 2019 North Side Improvements Contract #2 Rebid: There was a motion by Adam and a second by Sheckler. Motion carried on a roll call vote 7-0.

Committee Reports: none

Old Business: none

New Business:

Utility Budgets Discussion and Approval:

Electric – Dave Krause, Krause Engineering: Dave Krause, Krause Engineering was present to discuss the status of the Diesel Plant. There was a motion by Adam and a second by Roth to approve the purchase of the batteries for the Diesel Plant. Motion carried on a roll call vote 8-0. The Mayor asked that the Finance Committee, Property Committee, DPW, Clerk and Electric Superintendent sit down to decide on a plan for cost and repayment of the other needed diesel plant upgrades. The Water, Wastewater and Electric budgets were approved as presented with a motion by Streif and a second by Hagan. Motion carried on a roll call vote 8-0.

Discussion and possible action on Change Order #5 for Wastewater upgrades: Evan Chambers, Town and Country Engineering was present to discuss a Change order for the WWTP. There was a motion by Day and a second by Hagen to approve this change order. Motion carried on a roll call vote 8-0.

Discussion and possible action on Notice of Acceptability of Work for Wastewater upgrades: The Notice of Acceptability was reviewed.

Discussion and Possible Action on Final Pay Application #30 from Gridor Construction for Wastewater upgrades: There was a motion by Streif and a second by Hagen to approve the final pay application from Gridor Construction on the WWTP in the amount of \$156,000. Motion carried on a roll call vote 8-0.

Discussion and possible action on Lift Station Upgrades bids: The Wastewater treatment plant Grant monies have not been fully used. There is approx. \$447,419.14 left over. There was only one bid for the Lift station upgrades from Portzen Construction of Dubuque for \$527,621. This leaves a balance of \$80,201.86. There was a motion by Streif a second by Day to award the bid to Portzen Construction contingent upon Rural Developments approval of using the remaining grant funds. Motion carried on a roll call vote 8-0

Discussion and possible action on Scope of Services for Lift Station Upgrades: There was a motion by Streif a second by Day to approve the scope of services for Lift Station Upgrades presented by Town and Country Engineering. Motion carried on a roll call vote 8-0.

Discussion and possible action on appeal filed by Charles and Whitney Zink for regarding excessive water use and request for adjustment of sewer charge: Charles and Whitney Zink submitted a request for adjustment for sewer usage for watering new seeding on their new lawn. The request for adjustment was denied by the panel made up of the DPW, Utility Clerk and City Clerk based on City of Fennimore's Water and Sewer Policy under Adjustments not allowed. The Zink's appealed to the City Council. Alderman Adam assured the panel that they did their jobs. There was a motion by Streif and a second by Hagen to issue the Zink's a \$135 credit on the sewer portion of their Utility bill. All in favor – motion carried 8-0.

Discussion and possible action on request from Penny Zintz on Stump grinding reimbursement: This agenda item had no action taken and will be tabled until more information can be obtained.

Discussion and possible action on amending ordinance # 25.045 regarding the 2020-2021 Liquor License renewal fees: There was a motion by Adam and a second by Roth to allow up to a \$350 refund of their 2019 Liquor License fees to Class B Combo License holders who submit their request in writing. Motion carried 7-0 with Alder Day abstaining.

Discussion and possible action on revision to 2020-2022 Assessment Contract: The City is due for an assessment revaluation this year, but the Assessor contacted Debi to consider moving this revaluation to 2021 given the pandemic we are facing. There was a motion by Streif and a second by Hagen to approve moving the revaluation to 2021. Our contract will be revised. All were in favor – motion carried 8-0.

Discussion and possible action on consideration of purchasing tickets to Chamber Chicken BBQ for City Employees: There was a motion by Boebel and a second by Adam to purchase 2 Chicken BBQ tickets for Full time and 1 for part time employees. All in favor – motion carried 8-0.

Discussion and possible action on Lease Agreement with Steve Lendosky DBA: Do it 4 Derek for 1305 Bronson Blvd, Fennimore: There was a motion by Adam and a second by Day to approve the Lease agreement for the Do it 4 Derek organization at the City owned building @ 1305 Bronson Blvd. All in favor – motion carried 8-0.

Discussion and possible action on proceeding with update to sidewalk map & verbiage in sidewalk code: This agenda item had no action taken and will be tabled until more information can be obtained.

Discussion and Possible Action on the awarding of bids from KD Engineering on the 2020 Street and Utility Improvements: The Street construction bid came in at \$191,388.25 total. Breakdown of amounts are as follows: Sewer \$51,300.25, Water \$57,053.00, and City \$83035.00. The Street Construction budget for 2020 was entered in as an expense and a revenue. The revenue side is an assumed bank loan. There was a motion by Adam and a second by Streif to award the following bids and if the payment can be budgeted into the 2021 Budget we will borrow the funds. Contract #1 - Curb & Gutter to Augelli Concrete for \$27,850.00, Contract 2 – Road Gravel to Milestone materials for \$13,750, Contract #3 – Hot Mix Asphalt to Iverson Construction for \$1000, Contract #4 – Underground Utilities to G-Pro Excavating for \$89,222.50, Water Main and Sewer Materials Quote to J & R Supply for \$18,076.80, and Inlet Castings and Adjustment Rings to J & R Supply for \$1283. Motion carried on a roll call vote 8-0.

Update and discussion on COVID–19 pandemic and its effects:

Fennimore Community Pool: There was a motion by Adam and a second by Roth to give the Mayor authority to work with the DPW and Pool Manager to decide on a date to open and close the pool. All in favor – motion carried 8-0.

Memorial Building: *The Memorial Building is currently closed. All employees are back to work. We will open the Memorial building for window service only. The Gym will remain closed. The Chamber of Commerce will be by appointment only.*

Parks and Restrooms: There was a motion by Adam and a second by Roth to give the Mayor authority to open the Park All in favor – motion carried 8-0.

Discussion and Possible Action on hiring Seasonal Employees: There was a motion by Adam and a second by Roth to add 50 cents per hour to the returning lifeguards wages and there will be a staff member dedicated to cleaning and they will receive an additional \$3 per hour for COVID cleaner. All in favor – motion carried 8-0.

Discussion and Possible Action on hiring temporary summer help in the City Hall office: Debi would like to bring in someone for the summer for 24 hours a week to help with various office duties. There is money in the budget to cover these wages. There was a motion by Streif and a second by Hagen to approve this request. All in favor – motion carried 8-0.

Appointment of Library Board Members: Karen Jeardeau, Stacie Stepanek and Lisa Evans: There was a motion by Streif and a second by Day to approve the appointment of Karen Jeardeau, Stacie Stepanek and Lisa Evans to the Library Board. All in favor – motion carried 8-0.

Discussion and possible action on revision to Chapter 5.08 – Tree Planting and Care: This agenda item had no action taken and will be tabled until more information can be obtained.

Discussion and possible action to amend Chapter 8 -Cemeteries: There was a motion by Adam and a second by Roth to accept the amendments to Chapter 8 as presented. The \$150 Burial locating fee will need to be added to the List of fees. All in favor – motion carried 8-0.

Discussion and possible action on moving Utility Billing meter reading dates: The following changes to the Utility billing meter reading dates were approved with a motion by Hagen and a second by Streif. All in favor – motion carried 8-0.

June: no changes but notices go out to residents about the upcoming changes

July: meters read on the 19th. Usage from June 15th – July 18th – adding 3 extra days of usage

August – meters read on the 23rd. Usage from July 19th – Aug 22nd -adding 3 extra days of usage

September – meters read on the 25th – Usage from Aug 23rd to September 25th - adding 2 extra days of usage

Discussion and possible action on Resolution 2020-06-15, Resolution approving 2019 Compliance Maintenance Annual Report (CMAR) for the City of Fennimore Wastewater System: The 2019 Compliance Maintenance Annual Report was approved with a motion by Streif and a second by Hagen. Motion carried on a roll call vote – 8-0.

Discussion and possible action of option to purchase land

Consideration of and action on adjourning to closed session as authorized by Wis. Stats. 19.85(1)(e) for the purpose stated in agenda item 12. There was a motion by Streif and a second by Day to go into Closed Session. Motion carried on a roll call vote 8-0.

Adjourn to closed session for the purpose stated in agenda item 12

Return to Open Session. There was a motion by Adam and a second by Hagen to return to open session.

Action, if any on closed session matter. No action taken

Comments and suggestions from citizens present: none

Communications from the Mayor: none.

Schedule Committee Meetings: none

Adjourn: Motion by Boebel, second by Roth to adjourn @ 8:50 p.m. Carried 8-0.

City Clerk

Mayor