

**DRAFT MINUTES OF THE REGULAR COUNCIL MEETING OF THE
COMMON COUNCIL OF THE CITY OF FENNIMORE, GRANT COUNTY,
WISCONSIN HELD ON MONDAY, JANUARY 18TH, 2021**

The Regular Council meeting of the Common Council was called to order by Mayor Boebel at 5:30 p.m.

Roll Call was taken with the following alderpersons answering present: Boebel, Adam, Flynn, Sheckler, Roth, Day, Strack, Streif, and Hagen. City Clerk Debi Heisner was also present.

Agenda: Proof in the form of a certificate of public notice given as required by Section 19.84, Wis. Stats., as to the holding of this meeting, was presented by the Clerk Treasurer. Motion by Streif, second by Hagen to approve the proof of posting and agenda. Motion carried 8-0.

Mayor Boebel recognized Bob Reynolds and Linda Parrish for their many years of service.

Consent Agenda:

Approval of Operator License(s): The Operators License for Caitlyn Brandes was approved with a motion by Strack and a second by Hagen. Motion carried 8-0.

Minutes of the preceding meeting. Approval of minutes if correct, and corrections of mistakes: The minutes from the December 14th and December 21st Council meetings were approved with a motion by Strief and a second by Hagan. Motion carried 8-0.

Comments from Pre-registered Citizens: None

Reports of City Officers:

City Clerk

DPW

Promotions Coordinator – Mark Barton from immune Dynamics was present to talk about the sale of the business and his future with the company.

Presentation of accounts and other claims against the City: There was a motion by Streif and a second by Hagen to approve the 1.18.21 Council claims with the breakdown of bills to their respective accounts for a total of \$256,442.53 with City bills @ \$62,533.72, Utility bills @ \$170,234.97, Sewer bills @ \$22,673.84 and TIF CDBG - \$1,000.00. Gross Payroll amounts for 12.18.21 were \$62,412.80 with \$33,954.28 for City, \$21,167.55 for Utility and \$7,290.97 for Sewer. Gross Payroll amounts for 1.1.21 were \$77,915.03 with \$50,675.24 for City. \$17,987.41 for Utility, and \$9,252.38 for Sewer. Gross Payroll amounts for 1.15.21 were \$45,634.60 with \$ 20,343.14 for City, \$17,329.10 for Utility and \$7,962.36 for Sewer. Motion carried on a roll call vote 8-0.

Committee Reports: none

Old Business: none

New Business:

Introduction of Town & Country Engineer, Brian Berquist: Evan Chambers, Town and Country introduced Brian Berquist to the council. Brian is the President of Town and Country and specializes in the Streets &

Storm water management. Evan Chambers and Ben H will still be our main contacts for the Wastewater Treatment Plant.

Pay application #1 for Portzen Construction – Presented by Town and Country Engineering: The Portzen Construction pay application is in the amount of \$369,147.20 and will be paid for from the remaining Grant funds available through the USDA. The lift stations are now all operable. There was a motion by Streif and a second by Hagen to approve this payment. Motion carried 8-0 on a roll call vote.

Discussion and possible approval of the Promotions Coordinator job description/Title and posting of job: Alderman Adam has met with the Stakeholders to finalize the position since the job description has already approved. No action taken.

Discussion and possible revisions to the Organizational chart. There was a motion by Boebel and a second by Roth to move the Community Development Manager under the City Clerk Treasurer and the Custodian under the Director of Public Works. All in favor motion carried 8-0.

Approval of Non-Discrimination Policy for our Local Standards for Electric Apprenticeships: There was a motion by Adam and a second by Hagen to approve the Non-Discrimination Policy. All in favor – motion carried 8-0.

Consideration of promotion of probationary employees to regular full-time status and pay per Union Contract and consideration of for full-time probationary employees to regular full-time status and pay per Employee Manual. There was a motion by Streif and a second by Hagen to approve both full time promotion statuses per Union Contract and Employee Manuals. All in favor motion carried.

Discussion and possible action of job description for Water/Wastewater Operator: There was a motion by Adam and a second by Roth to approve the job description as presented. All in favor – motion carried 8-0.

Approval of revision to Wage Resolution #2020-12-21: The Wage resolution was updated to reflect the Water/Wastewater Supervisor position. There was a motion by Adam and a second by Roth to approve this revision. Motion carried on a roll call vote 8-0.

Comments and suggestions from citizens present: none

Communications from the Mayor: none

Schedule Committee Meetings: none

Adjourn: Motion by Boebel, second by Roth Carried 8-0.

Debi Heisner, City Clerk

Ryan Boebel, Mayor