

Fennimore Police Department <b>Policy Manual</b>		
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Policy Source: Chief of Police		Special Instructions: Amends All Previous Versions

## **PURPOSE**

The purpose of this policy is to establish guidelines for the maintenance, availability and application of the Fennimore Police Department's policy manual.

## **POLICY**

It shall be the policy of the Fennimore Police Department to provide operational standards consistent with current law and professional expectations.

## **DISCUSSION**

This policy manual will be considered a work in progress with an expectation the manual be reviewed on a regular basis and updated as needed. It is not possible for this policy manual to address every aspect of a law enforcement officer's duty. The intention of this policy manual is to provide the employees of the Fennimore Police Department with a legal and professional foundation to guide them in their duties and provide quality law enforcement services to the community.

## **PROCEDURE**

### **Maintenance and Review**

The Police Chief shall maintain a policy manual for the Police Department which is consistent with state laws and current law enforcement best practices and professional standards, Municipal Code § 9.10.

This policy manual will be reviewed and revised as needed for content and applicability. The policy manual will also be reviewed once in every even numbered calendar year. A review of the Emergency Vehicle Operations Policy shall be conducted by June 30<sup>th</sup> of each even numbered year as required by Wis. Stat. § 346.03(6).

## **Availability**

This policy manual will be available to Fennimore Police Department Employees at all times. A printed copy will be kept in the Fennimore Police Department. An electronic copy will be kept on the computer in all marked squad cars.

This manual will be made available in a reasonable amount of time to any person who requests it. Records request fees may be charged to cover the cost of printing this manual or putting it on electronic storage. A copy of the current Use of Force policy will be made available to requestors at no charge within 3 business days of the request, Wis. Stat. § 66.0511(2)

This manual will also be made available to the public on the Fennimore Police Department website.

## **Applicability**

The policies in this manual supersede all previous policies of the Fennimore Police Department. Any previous policies of the Fennimore Police Department not contained in this manual will no longer be in effect.

The policies in this manual will be followed by all employees of the Fennimore Police Department. Violations of department policy may be grounds for disciplinary action such as verbal/written reprimand, suspension, demotion or dismissal.

## **DISCLAIMER**

The policies contained in this manual are for department use only and do not apply in any criminal or civil proceedings. Department policy should not be construed as the creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims. Violation of this policy will only form the basis for departmental administrative sanctions and is not intended for use in courts of civil or criminal jurisdiction.

/s/ Christopher J. French

03/28/2025

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Christopher J. French

Date

Chief of Police