CITY OF FENNIMORE

POSITION DESCRIPTION: *Lifeguard*

General Information

Appointing Authority: Personnel & Administrative Committee
Confirming Authority: City Council
Position Reports to: Pool Manager
Position Supervises: Not Applicable
Job Location: Fennimore Municipal Pool
Type of Position: Seasonal
Working Hours: As directed by Pool Manager
Salary or Hourly: Hourly
Represented by: Not Applicable
Council Approval Date: 3/13/17

Examples of Work Performed:

- Observes the pool, complex, and its patrons for overall safety.
- Assists with maintaining the pool in a clean and presentable condition.
- Observes the conduct of patrons and communicates openly with patrons/staff in a friendly manner.
- Enforces pool regulations and safety procedures to protect the life and well-being of patrons.
- Enforces/administers emergency procedures as required.
- Assists with offered pool programs as needed.
- Performs required testing of pool water and provide a report to Pool Manager as needed.
- Assists with operation of concession area as needed.
- Attends employee orientation and meetings as required.
- Satisfies training requirements and certifications.
- Performs other tasks as requested or needed.

Required Knowledge, Skills, and Abilities:

- Possession of American Red Cross Lifeguard Training Certification.
- CPR, First Aid and AED Certification.
- Follow written, verbal, or diagrammatic instructions; several concrete variables. Simple addition and subtraction; copying figures, counting and recording.
- Skill in operation of all safety equipment in the pool area.
- Ability to understand and follow verbal or demonstrated instructions.
- Request supplies verbally or in writing.
- Ability to communicate effectively, both verbally and in writing.
- Ability to have a quick-action response in an emergency-type situation.

- Ability to become familiar with the details of the job, including but not limited to, a full understanding of safety equipment and it's uses, and to do it reasonably well within 2 weeks or less.
- Maintain a high level of confidentiality concerning safety, health, and work-related matters.
- Ability to work nights and weekends.

Essential Physical Job Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential function of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee; sits, uses eye-hand coordination, hears, has contact with the public/pool patrons, climbs ladders, frequently stands, walks, and talks. Employee must swim at least one mile weekly.

Employee must be able to occasionally lift 50 pounds. Specific vision abilities required by this job include distance vision.

Working Conditions:

The City of Fennimore is a drug-free workplace.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is exposed to noise from the pool and individuals, temperature extremes, and dampness with weather at the pool.

Acceptance:

With my signature below I have been given a copy of, read, understood and accepted the contents of the job description of lifeguard.

Employee: Date: